

REGULAR SESSION TUESDAY EVENING JANUARY 2, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Tuesday evening January 2, 2001 with Mayor Mack Smith and the following Councilmembers present: Nancy Bryant, David Boxberger, Mike Kruger (3) Absent: Jean Deiter, Frank Workman (2).

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on December 18, 2000 be accepted.

Councilmember Boxberger gave the monthly financial report.

Utility Supervisor Kalcik updated council on the 2000 Sanitary Sewer Pump Station Project. He said that the start up date was the December 20<sup>th</sup> and it has been on line and working since then. They have started demolishing the old one. Kalcik said the running time with the new pump is a lot less so the utility expenses should be lower than with the old pump.

Council reviewed a written request from Shawnee County Extension Council for use of the community building for a Grain Marketing Meeting on Tuesday, February 2, 2001 from 6:00 p.m. to 9:30 p.m. Council agreed to waive the fee for use of the building.

Utility Supervisor Kalcik asked Council if the city wanted to have Kansas Rural Water Association prepare the annual Consumer Confidence Report for the city at a cost of \$100.00. Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved to have KRWA prepare this report.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Boxberger and seconded by Councilman Kruger to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, David Boxberger, Mike Kruger (3) NAY: None. Ordinance was declared passed and was given no. 1840.

Officer Call gave the monthly police report.

City Attorney Hanson discussed a letter from the D.A.'s office regarding the new veterinarian office not being in compliance with ADA requirements. Hanson suggested that Kalcik visit with the vet to insure he has started making the changes necessary. Council asked Kalcik to report back to them on the progress and to keep track of the changes.

City Attorney Hanson discussed a questionnaire received from Social & Rehabilitation Services regarding a former employee. Mayor Smith will complete this questionnaire.

Councilman Kruger updated council on the possibility of the school starting drug testing. He suggested that a councilmember be at the next school board meeting to determine what help, if any, the city could provide.

Mayor Smith reminded council about the program "Development Assets for Kansas Youth" at the school on January 15, 2001. Mayor Smith encouraged the council to attend if possible.

Mayor Smith reported that the 2001 League of Kansas Municipalities Legislative Conference is scheduled for January 18, 2001. If any Councilmembers wanted to go the city would pay the lunch fee of \$10.00 each.

The Councilmembers and city attorney said they would check their schedules and advise Clerk Stadler if they could attend. She would send in the registration for everyone who could attend.

Mayor Smith read a thank you from the fire department for sharing the December 18, 2000 potluck dinner with them.

Mayor Smith report that the filing deadline for three council seats is January 23, 2001. He noted that not all members were planning on running for reelection. He suggested councilmembers contact anyone they thought would be an asset to the council and encourage them to file for a seat.

Mayor Smith mentioned an upcoming workshop to help communities prepare applications for the Community Development Division Block Grant. Mayor Smith is planning on attending.

Mayor Smith advised council that the next meeting would be on Wednesday, January 17, 2001 at 5:30 p.m. Councilman Kruger advised that he would not be able to attend this meeting. Councilman Workman had already advised he would not be able to attend the January meetings.

Utility Supervisor Kalcik reported that the Silver Lake Township used the city's backhoe this past weekend to open and close a grave because their backhoe was not available. Council agreed the city would not charge the Township for the use of the machinery.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting a 6:23 P.M. The motion was seconded by Councilman Kruger and approved.



Barbara A. Stover,  
Assistant City Clerk

REGULAR SESSION WEDNESDAY AFTERNOON JANUARY 17, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday afternoon January 17, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) Absent: Frank Workman (1).

Several representatives from CAS Construction were present to update council on the 2000 Sanitary Sewer Pump Station Project. They have scheduled a meeting for tomorrow at 1:00 P.M. to walk through the pump station to determine what still needs to be done to complete this project. After discussion council agreed that prior to the next meeting they should form a committee to meet with representatives from CAS Construction and BG Consultants, Inc. to discuss all additional fees incurred due to the original scope of the project being exceeded. Mayor Smith and Councilman Kruger agreed to be part of this committee that is tentatively scheduled to meet with these representatives on January 30, 2001 at 1:00 P.M. The representatives from CAS Construction also mentioned that they have not been provided the information relating to inspections that Mark Bachamp was suppose to provide to them. Council indicated that they would request that this information be provided prior to the January 30, 2001 meeting.

Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on January 2, 2001 be accepted as amended.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Deiter to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) NAY: None. Ordinance was declared passed and was given no. 1841.

An application for a license to sell Cereal Malt Beverage has been received from Steve Linderman. Mr. Linderman is in the process of opening a barbecue restaurant on Railroad Ave. Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that this application be approved.

Council briefly discussed the fees currently being charged by other cities for Cereal Malt Beverage Licenses. No action was taken.

Council was advised that work has begun on the sewer line extension project near Sage Rd. According to agreement the city entered into with R & W Land Development, the city would contribute \$11,500.00 towards the total cost of this project, payable at project completion. Utility Supervisor Kalcik was asked to get an estimate from the project contractor for completing the service line for this project. Mayor Smith or Utility Supervisor Kalcik will contact the adjoining property owner about this project.

Utility Supervisor Kalcik reported that Verizon Wireless has started installing their antenna on the water tower. This project should be completed soon. Kalcik mentioned that they are also installing towers in Rossville and near KSNT-TV Station on Highway 24.

Utility Supervisor Kalcik asked council if they are ready to proceed with the Storm Drain Replacement Project near Beaubain and Highway 24. Council directed Kalcik to have City Engineer Kuhn prepare the bid package for this project as the city just started a new budget year and there are funds available.

Regular session January 17, 2001 cont'd.

Councilman Kruger inquired about the rules and regulations concerning sidewalk replacement and improvements. City Attorney Hanson explained that according to city code, the property owner is responsible for any replacement and or improvements that need to be made to the sidewalks on their property. No action was taken on this issue.

Utility Supervisor Kalcik reported they have two (2) large electric motors and a pump that were taken out of the old lift station that they have no use for. At Kalcik's recommendation, council agreed that advertisements for these items should be placed in the Kansas Government Journal and the Kansas Lifeline Magazine. It was also recommended that an advertisement be placed on the League of Kansas Municipalities Website.

Utility Supervisor Kalcik reported that Mr. Bob Burke, an ADA Enforcement Officer for Shawnee County has asked him to attend a meeting he is having with Dr. Darrell Carder at Silver Lake Animal Practice. This meeting is in reference to the efforts being made by the Silver Lake Animal Practice to come into compliance with all ADA requirements. This meeting has been scheduled for January 18, 2001 at 10:00 A.M.

Mayor Smith told council that he would not be able to attend the League's Legislative Conference that is being held tomorrow. City Attorney Hanson and Councilmember Bryant are still planning on attending this conference.

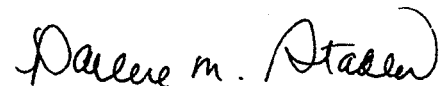
Council briefly discussed the school board's decision not to implement student drug testing.

Mayor Smith and Officer Call recently participated in the workshop that the school district hosted on developmental assets for young people. They commented that it was a very informative workshop and they mentioned some plans the school district has to increase the interaction between children and the senior citizens in Silver Lake.

Mayor Smith reported that the filing deadline for city council is January 23, 2001. He suggested that council contact anyone they think might be interested in running for these positions.

Council briefly discussed the meeting dates for the month of February 2001. The first meeting in February has been scheduled for Wednesday, February 7, 2001 and the second meeting in February has been scheduled for Wednesday, February 21, 2001. These meetings will start at 5:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 4:35 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING FEBRUARY 7, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening February 7, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Frank Workman (4) Absent: Mike Kruger (1).

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on January 17, 2001 be accepted.

Councilman Boxberger gave the monthly financial report.

Council reviewed the bills being paid tonight that relate to the sewer line extension project near Sage Road. Utility Supervisor Kalcik reported that this project has been completed. Further discussion concerning these bills will be held when City Attorney Hanson is present.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Workman and seconded by Councilman Boxberger to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Frank Workman (4) NAY: None. Ordinance was declared passed and was given no. 1842.

Mr. Jack Johnson with Galaxy Cablevision was present to advise that they have entered into an agreement to sell certain of its cable television properties to Galaxy American Communications L.L.C. He explained that this is only a business reorganization and that there are no changes being made to the service they provide. Further discussion will be held after City Attorney Hanson has reviewed the ordinance authorizing this change.

Council discussed the 2000 Sanitary Sewer Pump Station Project. Mark Bachamp with BG Consultants presented Change Order No. 1 for this project. The nature of this change was for the proposed 12" PVC Force Main being moved from the existing dike to a new location. Also, stainless steel bolts were installed in couplings in the wet well as previously approved. The total increase to the contract resulting from Change Order No. 1 is \$1,536.73. Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved that Change Order No. 1 be accepted and that the original contract amount be increased by \$1,536.73. Council then discussed the additional fees incurred due to the original scope of the project being exceeded. CAS Construction presented a proposed change order that will reduce the contract price by \$9,655.65. This amount will cover the inspection fees that went beyond those covered by the original agreement. The contract price was also reduced by \$1,000.00 to compensate the city for the remaining work on this project, which includes seeding and the painting of the handrail. This proposed change order states that the contract time will be extended by 56 days to January 19, 2001 and that the contract warranty period shall begin on January 5, 2001 and remain in force for one (1) year. Council was advised that CAS Construction is currently obtaining releases from the owner of the property where all of the materials were stored. Upon their receipt of these signed releases they will forward them to the city and BG Consultants. Motion was then made by Councilman Workman seconded by Councilmember Deiter and approved that this proposed change order be accepted as presented and be referred to as Change Order No. 2. The total decrease to the contract resulting from Change Order No. 2 is \$10,655.65. Mayor Smith indicated that the final payments for this project would be made at the next meeting.

Council reviewed a written request from Shawnee County Parks & Recreation to use the community building on June 2, 2001 for Infant/Child CPR and First Aid Training. This class is scheduled for 9:00 A.M. - 4:00 P.M. Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that this request be approved. It was noted that the fees for this use would be waived.

Regular session February 7, 2001 cont'd.

Officer Call gave the monthly police report.

Councilman Boxberger brought up an article in the Kansas Governmental Issue regarding rules that regulate current truck noise ordinances. No action was taken.

Councilman Boxberger also indicated that he is concerned about the speed limit along the curve near the east city limits. Mayor Smith explained that in the past the council has tried several times to have this speed limit lowered but the Kansas Department of Transportation would not agree to a change. The last representative from K.D.O.T. that met with council had indicated that they would do another traffic study but to our knowledge this study was never completed. City Clerk Stadler was instructed to write a letter to K.D.O.T. and ask if they can attend a meeting in March to discuss this issue. Council asked that copies of this letter be sent to Representative Cindy Hermes and Senator David Jackson.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that council adjourns into executive session at 6:35 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:50 P.M. Officer Call and City Attorney Hanson were asked to be present during this executive session.

The regular session resumed at 6:50 P.M.

Motion was made by Councilmember Bryant, seconded by Councilman Workman and approved that council adjourns into executive session at 6:50 P.M. to discuss matters relating to an attorney-client privileged issue. The regular session was scheduled to resume at 7:20 P.M. City Attorney Hanson was asked to be present during this executive session.

The regular session resumed at 7:20 P.M.

Council discussed with Mark Bachamp of BG Consultants his additional billings for the 2000 Sanitary Sewer Pump Station Project. CAS Construction has agreed to deduct from the original contract the amount equal to the cost of the inspection fees incurred due to the original scope of the project being completed. This amount which totaled \$9,655.65 will be paid to BG Consultants at the next meeting. Council explained to Mr. Bachamp that the remaining charges are still in question due to the fact that he did not apprise the city of an increase in his fees when changes were made to the original scope of the project. Everyone present did agreed that an addendum should have been prepared discussing the changes to BG Consultants fees. Council discussed in length with Mr. Bachamp the remaining fees, which totaled \$8,957.00. Motion was then made by Councilmember Bryant that the city pay BG Consultants for their extra design work which totaled \$5,716.52. Mr. Bachamp agreed to make an adjustment to the remaining balance of \$3,240.48 and the contract will be satisfied. Motion was seconded by Councilman Workman and was unanimously approved.

Motion was made by Councilman Boxberger that Utility Supervisor Kalcik purchase a 6 ½ by 6 ½ storage shed to erect on top of the slab at the new lift station. Items to be stored in this shed should include items needed for lift station maintenance and supplies for the city park. The total cost of this shed is \$700.00. Motion was seconded by Councilmember Deiter and approved.

Motion was made by Councilmember Bryant that Utility Supervisor Kalcik attend the annual water and wastewater conference being held in Wichita on March 27 - 29, 2001. The fee for this conference is \$65.00 plus the cost for two (2) nights lodging. Motion was seconded by Councilman Boxberger and approved.

Regular session February 7, 2001 cont'd.

Councilmember Bryant inquired as to why there was a check to Carl William Ossmann included in the bills being paid tonight. Mayor Smith advised that Judge Karen Wittman was not able to attend court in January so Mr. Ossmann was acting judge.

Councilman Boxberger questioned the bill being paid to Midwest Single Source. City Clerk Stadler advised that this bill is for water/sewer bills.

Utility Supervisor Kalcik reported that he attended the meeting that Mr. Bob Burke, ADA Enforcement Officer for Shawnee County had with Dr. Darrell Carder at Silver Lake Animal Practice. This meeting was in reference to Dr. Carder's efforts to bring Silver Lake Animal Practice into compliance with ADA requirements. Kalcik reported that Mr. Carder has to make a change to a parking stall and they are also looking into some changes that he may have to make to a bathroom. Kalcik said all other areas of this building meet all ADA requirements.

Council was advised that bid letting for the Storm Drain Replacement Project near Beaubain and Highway 24 has been scheduled for March 5, 2001.

Councilmember Deiter asked Utility Supervisor Kalcik if he is getting his remaining vacation days used up. Kalcik indicated that he still has some days to use.

Mayor Smith reported that a letter has been received from the Kansas Department of Health and Environment in reference to submission of projects for potential funding from the Kansas Public Water Supply Loan Fund. No action was taken.

Mayor Smith asked Utility Supervisor Kalcik if he has started the preparation of the 2001 Consumer Confidence Report. Kalcik noted that he has asked the Kansas Rural Water Association to assist the city in the preparation of this report.

The EPA has recently announced the final rule governing the regulation of arsenic in drinking water. This new rule establishes a maximum contaminant level of ten (10) parts per billion. Mayor Smith asked Utility Supervisor Kalcik if he has been following these new regulations. Kalcik indicated that he is aware of these changes and that he would monitor the city's arsenic level.

City Attorney Hanson has reviewed the consent to assignment, assignment and assumption of franchise and the ordinance providing for and approving the transfer of the cable television franchise in the City of Silver Lake. He recommended the approval of this ordinance. Motion was then made by Councilmember Deiter and seconded by Councilmember Bryant to approve this ordinance approving the transfer of the cable television franchise in the City of Silver Lake. This ordinance is being transferred from Galaxy Cablevision to Galaxy American Communications L.L.C. The ordinance was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Frank Workman (4) NAY: None. Ordinance was declared passed and was given no. 1843.

Council was reminded that the next meeting would be held on Wednesday, February 21, 2001, as February 19, 2001 is a city holiday.

With no further business to come before the council, Councilman Workman moved to adjourn the meeting at 8:20 P.M. The motion was seconded by Councilmember Bryant and approved.

*Darlene M. Stadler*  
Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING FEBRUARY 21, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Wednesday evening February 21, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Jean Deiter, Frank Workman (3) Absent: Nancy Bryant, Mike Kruger (2).

Motion was made by Councilman Boxberger, seconded by Councilman Workman and approved that the minutes from the last regular session held on February 7, 2001 be approved.

Council was advised that included in the appropriation ordinance is final payments to BG Consultants, Inc. and CAS Construction, Inc. for the 2000 Sanitary Sewer Pump Station Project.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Workman and seconded by Councilmember Deiter to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Jean Deiter, Frank Workman (3) NAY: None. Ordinance was declared passed and was given no. 1844.

Motion was made by Councilmember Boxberger to renew the Certificate of Deposit that matures at Silver Lake Bank on February 22, 2001. Motion was seconded by Councilman Workman and approved.

Councilmember Bryant entered the meeting at 5:40 P.M.

Motion was made by Councilmember Deiter that \$250.00 be donated to the Silver Lake After Prom Party. Motion was seconded by Councilman Boxberger and approved.

Utility Supervisor Kalcik reported that at the request of Councilmember Deiter he has obtained a proposal to repair the south side of the guttering at city hall. This proposal included several options including replacement of the guttering. Kalcik explained that the existing guttering is in poor condition and leaks in numerous areas. The concrete under the guttering is then freezing causing a hazard for those doing business at city hall. Kalcik also mentioned to council that the curb and concrete in front of city hall is deteriorating. He would like council to consider replacing this curb and concrete in conjunction with replacing this guttering. This would allow the downspout connection to be run under the concrete to the street guttering therefore eliminating the downspout near the fire department entrance. Council agreed that Utility Supervisor Kalcik should contact City Engineer Ron Kuhn and direct him to draft a plan for this project and make a suggestion as to how this concrete should be constructed. Mayor Smith told Kalcik that the plans for this project must meet all ADA requirements. Further discussion about replacement of the guttering was tabled until a decision is made about the curb and concrete project. Councilman Boxberger indicated that he would like to see additional bids for the guttering project.

Utility Supervisor Kalcik reported that the 1988 GMC one ton truck is in the shop. They still have not been able to determine what the problem is. He also noted that it is in need of new tires. Council told Kalcik to hold off on purchasing new truck tires, until they figure out what is wrong with the truck and the total cost to repair it. If the cost for repair is low he has approval to purchase the tires.

Council reviewed the police report for an accident that damaged the wall of the police department. Officer Call noted that this wall has been repaired.

Motion was made by Councilman Boxberger that Officer Call attend Kansas Narcotics Officers Association Annual Conference being held in Wichita next month. The fee for this conference is \$70.00 plus the cost for four (4) nights lodging. Motion was seconded by Councilmember Deiter and approved.



Regular session February 21, 2001 cont'd.

City Clerk Stadler drafted a letter to be sent to the Kansas Department of Transportation requesting that they attend a meeting in March to discuss the speed limit on Highway 24. The council would like to have the speed limit along the curve near the east city limits lowered. Council approved this letter as drafted.

Council was advised that on March 2, 2001 from 1:00 P.M. – 3:00 P.M. the Silver Lake Grade School is having a reception to celebrate "Read Across America" Day. They have asked that Mayor Smith and Officer Call attend this reception. Mayor Smith said he is not able to attend due to a scheduled surgery. Councilmember Deiter advised that she would attend this reception with Officer Call.

Mayor Smith discussed a letter received from the League of Kansas Municipalities in reference to their Kansas Municipal Insurance Trust. This League program is a workers' compensation pool offered to Kansas cities. No action was taken.

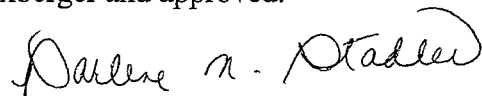
Mayor Smith asked Utility Supervisor Kalcik how Dr. Darrel Carder is coming along with bringing Silver Lake Animal Practice into compliance with ADA requirements. Kalcik indicated that he has not followed up on this issue recently but will do so prior to the next meeting.

Mayor Smith mentioned that he received several complaints about snow removal after the recent ice and snow storm. He indicated that after the storm in question they were directed not to push the snow due to the amount of ice under it. As soon as the weather warmed up enough to start melting this ice they removed it from the streets. Also, a complainant wanted to know why the streets around the school are sometimes cleaned prior to any other streets. He explained that the roads by the schools are county maintained roads and when school is in session the snow is removed prior to school starting. Utility Supervisor Kalcik explained to council their snow removal and sanding procedures. A question was asked about Utility Assistant Taylor having access to Utility Supervisor Kalcik's truck when he is not working. Following the storm in question Utility Assistant Taylor was having difficulty getting around in the ice, as his truck is not four wheel drive. Kalcik noted that his truck is available to be used when situations like this arise. Kalcik was reminded to assure Taylor of the availability of his truck.

Mayor Smith reminded council that the council meetings in March will be held on the regularly scheduled nights of March 5, 2001 and March 19, 2001.

Councilmember Bryant indicated that she would not be able to attend the meeting on March 19, 2001.

With no further business to come before the council, Councilman Workman moved to adjourn the meeting at 6:25 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 5, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 5, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Frank Workman (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on February 21, 2001 be approved.

Councilman Boxberger gave the monthly financial report.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Kruger and seconded by Councilmember Bryant to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1845.

City Engineer Kuhn was present and informed council that bid letting for the Storm Sewer Project on Beaubien and Highway 24 was held today at 4:00 P.M. He presented the bid tabulations for council to review. There were three (3) bids received but one (1) bid was not considered, as it did not meet bid requirements. The low bidder was L.P. Excavating. The bids from L.P. Excavating were as follows: Cost to run concrete pipe from the post office parking lot to the inlet on the south side of Railroad - \$12,238.00, Cost to run concrete pipe from Pottawatomie to the inlet on the south side of Railroad - \$31,562.35. Council considered both options and discussed the explanation from City Engineer Kuhn about this line eventually being continued to the lake. Motion was then made by Councilman Workman, seconded by Councilmember Bryant and approved that the bid of \$31,562.35 be accepted and this line be ran from Pottawatomie to the inlet on the south side of Railroad. Utility Supervisor Kalcik and City Engineer Kuhn were asked to review the Storm Sewer Master Plan to determine a total cost to run this line to the lake.

Council asked City Engineer Kuhn if he has had time to prepare an estimate on the cost to replace the curb and concrete in front of city hall. Kuhn indicated that he has researched this and estimated the total cost of construction at \$8,000.00 to \$8,500.00. Mayor Smith inquired about this project meeting all ADA requirements. Kuhn stated that all ADA requirements are currently being met and will be met with the new curb and concrete replacement. Utility Supervisor Kalcik indicated that he would contact Mr. Bob Burke, ADA Enforcement Officer for Shawnee County, and discuss this project with him, as the council wants to be assured these requirements are met. Councilmember Deiter mentioned the deteriorating condition of numerous other curbs in the downtown. No action was taken at this time.

Councilman Kruger asked City Engineer Kuhn if the storm drainage project on Beaubien would interfere with any future street improvements. Kuhn indicated that this would not interfere with any future projects.

Mr. Randy Smith and Mr. Marc Williams with Lakeside Baptist Church were present to discuss the procedures for annexation as they would like their church to be annexed so they can hook up to city utilities. According to city code, city utilities are only provided to customers within the city limits. City Attorney Hanson explained that the annexation process is a fairly simple process but the church members would have to determine if they would be able to meet the requirements after they were annexed. These requirements would not only include the costs to install their utilities and connect to the city main but also improvements would need to be made to their parking lot and the adjoining road. Further discussion concerning this matter was tabled until council and City Attorney Hanson has had time to research numerous issues.

Regular session March 5, 2001 cont'd.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that matures at Silver Lake Bank on March 8, 2001. Motion was seconded by Councilman Kruger and approved.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the month of March be proclaimed "American Red Cross" month in Silver Lake to recognize that past and ongoing contributions of the American Red Cross.

Motion was made by Councilman Kruger to approve the Farm Lease Agreement with Wendell Mohler, Dennis Mohler, Robert Mohler and Frank Dougan. The terms are for the 2001 crop season and are the same as previous agreements. Motion was seconded by Councilman Workman and approved.

Officer Call gave the monthly police report.

Utility Supervisor Kalcik reported that he has talked to Mrs. Darrel Carder about their efforts to bring Silver Lake Animal Practice into compliance with ADA requirements. He explained the work that still needs to be done according to the ADA office in Washington. Dr. Carder is confident that all changes that are needed to come into compliance would be made in the near future.

Council agreed that in the future, when a commercial building application is received, Mr. Bob Burke, ADA Enforcement Officer for Shawnee County should be contacted and asked to review the application. He can then confirm that all ADA requirements are being met prior to the permit being issued. Council also agreed that some kind of notification, such as a stamp, should be put on the application to notify the applicant that they must meet all ADA requirements.

City Clerk Stadler reported that Cheryl Hendrixson, with the Kansas Department of Transportation is scheduled to appear before the council on March 19, 2001 to discuss the speed limit issue on Highway 24. Representative Cindy Hermes has advised that she would be attending this meeting also.

Council discussed some changes being implemented by the Shawnee County District Attorney's Office.

Council followed-up on a workers compensation claim in which an employee was bit by a dog while reading water meters.

Councilman Boxberger inquired about the process of hiring part time summer help. After discussion Councilmember Bryant indicated that she would contact last years summer help to see if she is interested in this position again. If she is not interested, City Clerk Stadler was asked to start advertising this position immediately. Council briefly discussed the salary for this position.

Councilmember Deiter told Utility Supervisor Kalcik that the alley next to the post office is in poor condition. He told her that as soon as weather permits he would make the necessary repairs. Councilmember Deiter mentioned that she would like to see blacktop put in this alley. No action was taken.

Utility Supervisor Kalcik reported that the 1988 GMC one ton truck has been repaired. The total cost to fix this electrical problem was \$272.14.

Regular session March 5, 2001 cont'd.

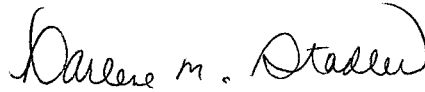
City Clerk Stadler reported that a final letter has been sent to Charlie McGonigle, with the Division of Emergency Management regarding the final pay requests for the 2000 Sanitary Sewer Pump Station Project.

Mayor Smith reported that he has received the minutes from the January 31, 2001, Local Emergency Planning Committee meeting.

Councilmember Bryant reminded council that she would not be able to attend the meeting on March 19, 2001.

Council reviewed a letter received from the City of Auburn in reference to consolidated law enforcement in Shawnee County. No action was taken on this matter.

With no further business to come before the council, Councilman Workman moved to adjourn this meeting at 6:45 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MARCH 19, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening March 19, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter (3) Absent: Mike Kruger, Frank Workman (2).

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on March 5, 2001 be approved.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilmember Deiter to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: David Boxberger, Nancy Bryant, Jean Deiter, (3) NAY: None. Ordinance was declared passed and was given no. 1846.

Councilman Workman entered the meeting at 5:35 P.M.

Ms. Cheryl Hendrixson and Mr. David Church with the Kansas Department of Transportation were present at the request of council to discuss the speed limit issue on Highway 24. They provided council with information on past traffic studies conducted in Silver Lake. The results of these studies have always been the same; no changes to the speed limit can be justified from an engineering standpoint. Council indicated that since the last speed study numerous changes have been made in the area with the construction of a veterinarian clinic and numerous residences. This increase in highway accessibility from driveways adds to the potential of hazard in this area. Mr. Church agreed that enough changes have been made in this area that another speed study is warranted. He said that it might be possible to shorten the 40-mph zone in this area but would have to wait until the traffic study is completed to make this determination. Council asked that they look at all potential hazard issues involved and not just the results of this survey. Mr. Church and Ms. Hendrixson indicated that they would return to the council in approximately two (2) months to discuss this issue again. Brief discussion was also held about other locations where a pedestrian crossing could be installed on the south side of town. No action was taken.

Mr. Church presented council with pamphlets promoting their "Safe, Not Sorry" campaign. This campaign is to help Kansas drivers be as safe as the roads they drive on.

Motion was made Councilman Workman that Mindy Pfannenstiel be offered the position of Part Time Summer Help. The salary for the position was increased to \$8.00 per hour as Ms. Pfannenstiel has experience since she held this position last year. Motion was seconded by Councilmember Bryant and approved. If she does not accept this position City Clerk Stadler was instructed to advertise this position as soon as possible.

Council reviewed a request from Shawnee County Parks & Recreation to use the community building for several upcoming summer programs. They would like use of the building on Monday – Friday evenings from 5:00 – 6:00 P.M. for Drama Class, on Tuesday evenings from 5:00 – 5:30 P.M. for Preschool Tumbling, on Wednesday evenings from 6:00 – 6:45 P.M. for Basic Yoga and on Monday and Thursday evenings from 7:00 – 8:00 P.M. for aerobics. Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that these requests be approved. The fee for these uses will be waived. City Clerk Stadler indicated that Shawnee County Parks & Recreation would adjust their schedule if a resident wants use of the building on a night that they have a program scheduled.

Regular session March 19, 2001 cont'd.

Mayor Smith distributed personnel evaluations for council to review. They briefly discussed the evaluation process and who would be responsible for completing them. This matter was tabled to a future meeting.

Utility Supervisor Kalcik mentioned several safety and maintenance items that he is needing to purchase. These items include safety signs, barricades and a chlorinator head. Also, the water meter on the well needs to be rebuilt. Motion was made by Councilman Boxberger, seconded by Councilman Workman and approved that these items be purchased and the water meter be rebuilt with the total costs of everything not to exceed \$3,000.00.

Utility Supervisor Kalcik asked council if they would like him to obtain prices for a new truck, as the purchase of a truck was included in the current budget. Council directed him to obtain prices and also to obtain information on purchasing a truck under state contract.

Kalcik also reported that the new storage shed has been erected on top of the slab at the new lift station.

Officer Call told council that he would like to purchase a new audio pack for the police department so each officer has their own. The cost for a new pack is \$150.00 and the cost for a reconditioned pack is \$75.00. He also noted that he needs a 9-volt battery recharger. Call was informed that he could make these purchases without council approval, as they won't exceed the police departments \$200.00 spending limit.

A letter was received from the Silver Lake Library asking for a contribution in conjunction with the Scholastic Book Fair they have scheduled for March 29 – April 4, 2001. No action was taken on the contribution request.

Councilmember Deiter questioned a letter received from EMC Insurance Companies regarding a workers compensation claim the city has recently filed. This letter discussed the time delay in which they were notified about this injury. Council was advised that the injured employed was uncertain how this process worked and did not notify City Clerk Stadler of this injury until recently. In the future he will report all injuries immediately so the necessary forms can be filed in a timely manner.

Council was advised that City Engineer Kuhn has proceeded with the Storm Sewer Project on Beaubien and Highway 24. They reviewed several faxes relating to this project.

A letter has been received from the Kansas Department of Health & Environment in regards to their recent inspection of the Silver Lake water supply. They indicated in this letter that the system was well operated and maintained. They also recommend that the city consider future upgrades of the chlorine storage areas so the chlorine cylinders are separated from operating areas. Utility Supervisor Kalcik reminded council that Patty Adams with Bartlett & West Engineers has prepared the plans to make these changes to the chlorine storage areas. He was asked to look up these prices so the council has an idea as to what the cost would be to make this upgrade.

Council has been provided a copy of Developmental Assessts: A Profile of Your Youth, a report prepared for U.S.D. #372. This report summarizes a survey taken to assess the health and well being of middle and high school age youth.

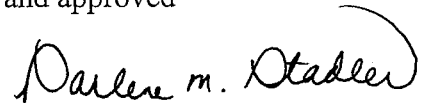
Councilman Workman has received a complaint regarding a resident on Lake Street that has numerous items stacked behind their garage. Utility Supervisor Kalcik was directed to follow up on this complaint.

Regular session March 19, 2001 cont'd.

The Silver Lake Police Department has received a complaint regarding several police department procedures. Mayor Smith, Councilmember Deiter and City Attorney Hanson will follow up on this complaint and respond as needed.

Mayor Smith reminded council that the next meeting will be held on the regularly scheduled night, April 2, 2001.

With no further business to come before the council, Councilmember Deiter moved to adjourn this meeting at 7:25 P.M. The motion was seconded by Councilmember Bryant and approved



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 2, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 2, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Frank Workman (5) Absent: None.

Mr. Randy Smith and Mr. Marc Williams with Lakeside Baptist Church were present to follow up on several questions they recently asked about procedures for annexation. Mayor Smith reported that City Attorney Hanson has researched this issue and according to city code, all improvements required with annexation must be met. These include improvements to water, sewer and streets. City Attorney Hanson noted that they would have to extend their sewer to the furthest edge of their property. Mr. Smith and Mr. Williams told council that they would consider all these issues but feel at this time that all of these improvements would be cost prohibitive.

Officer Crow was present and told council that a resident may appear before the council tonight to express concern about the speed limit on Mariner. He feels the current speed limit of 30 mph is too high as there are numerous children living in this area. At this time Mr. Barry Thayer, the resident concerned about this speed limit entered the meeting. He suggested that council consider erecting a "Children at Play" sign on Mariner to alert the drivers that children are present or lower the speed limit. Council agreed that the "Children at Play" sign is not an option because it would not be enforceable. As for lowering the speed limit, City Attorney Hanson indicated that he would like to research this further as there are several legislative rules concerning lowering speed limits. This matter will be discussed again after City Attorney Hanson has completed his research.

Motion was by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on March 19, 2001 be approved.

Councilman Boxberger gave the monthly financial report.

Councilman Boxberger questioned the bill being paid tonight to Laird Noller Ford. Officer Call told Boxberger that both patrol cars needed some repairs and the old patrol car needed the coolant system replaced.

An appropriation claim voucher was submitted to the council for payment. The ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Workman to adopt this ordinance. The ordinance was then placed on final passage by roll call of the following vote: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Frank Workman (5) NAY: None. Ordinance was declared passed and was given no. 1847.

Utility Supervisor Kalcik reported that Mindy Pfannenstiel has accepted the Part Time Summer Help position. City Clerk Stadler was instructed to send a letter to Ms. Pfannenstiel confirming her acceptance of this position. Councilmember Deiter inquired about the hours that she will work. Kalcik indicated that the hours would be 8:00 AM to 5:00 PM except on Fridays as they usually leave early due to mosquito spraying during the week.

Utility Supervisor Kalcik presented prices for a new truck. The prices for these trucks under state contract were as follows: ½ ton Chevy 4 x 4 extended cab - \$21,359.00 and ¾ ton Dodge 4 x 4 extended cab - \$21,975.00. He noted that the non dealer add on equipment totals \$2,360.00. This equipment includes lights, sign, snow plow hitch, cab protector and bed mat. Council discussed in length the funds available



Regular session April 2, 2001 cont'd.

for the purchase of this truck. They discussed possible upcoming projects, which included storm sewer replacements, water line replacements, and an upgrade to the chlorine storage areas. Council agreed that prior to taking action for the purchase of a truck they would like Utility Supervisor Kalcik to prepare of priority list for all projects that need to be completed within the near future. They would then like City Clerk Stadler to indicate which funds these projects would come from. Further discussion about the purchase of a truck will be held after council considers this priority list.

Utility Supervisor Kalcik reported that Delta Street Sweeping is currently charging a rate of \$102.50 per hour for street sweeping services. The last time they cleaned all the city streets it took a total of twelve (12) hours to complete. After discussion council agreed that prior to contracting with Delta Street Sweeping to clean the streets they would like Utility Supervisor Kalcik to contact the Kansas Department of Transportation and Shawnee County maintenance departments to determine if the city could pay them to provide this service.

A letter has been received from the Department of Army advising that they are in the process of a comprehensive dam safety assurance evaluation of the Tuttle Creek Dam near Manhattan. On April 3, 2001 at 10:00 AM they are having a meeting to discuss this issue and they have invited Utility Supervisor Kalcik to attend this meeting. Council agreed that Kalcik should attend this meeting.

Officer Call told council that he received valuable training at the Kansas Narcotics Officers Association Annual Conference he attended in Wichita this month.

Officer Call also noted that the police department would be participating with a mock car wreck that the Rossville Police Department has scheduled for April 6, 2001 at Rossville High School.

On April 21, 2001 the 6<sup>th</sup> Grade D.A.R.E. class is going to assist the Silver Lake Lions Club with cleaning up the city park. After the clean up the Lions Club members are going to cook hotdogs for the D.A.R.E. class. Officer Call told council that they are welcome to participate with this clean up.

Officer Call told council that in reference to the issues discussed earlier regarding the speed of motorist on Mariner, he has the identity of several people that drive fast down this street and he will go discuss this matter with them.

Officer Call explained to council the circumstances surrounding an arrest recently made by Part Time Officer Tracey Trammel.

Council reviewed a letter received from Sheriff Barta in reference to the police department responding to emergencies outside the city limits. He indicated that he appreciates the interagency cooperation that his department has with the Silver Lake Police Department.

Councilman Kruger asked Officer Call if they can run radar in the vicinity of the schools after school is out in the afternoon as there have been a lot of motorist creating a traffic hazard by exceeding the speed limit.

Mayor Smith indicated that he would be meeting with City Attorney Hanson and Councilmember Deiter after the meeting tonight to discuss the complaint received recently regarding several police department procedures.

Regular session April 2, 2001 cont'd.

Motion was made by Councilman Kruger that \$75.00 be donated to the Annual City Wide Easter Egg Hunt that is being organized by Mona Marcotte. Motion was seconded by Councilman Workman and approved.

Mayor Smith presented Councilman Workman with a plaque of appreciation for the four (4) years of service he has provided to the City of Silver Lake.

Councilman Kruger inquired about the time frame for processing rezoning requests. City Clerk Stadler indicated that this process generally takes 45 to 60 days.

Mayor Smith informed council that he has sent letters to the representatives from the Kansas Department of Transportation that appeared before council to discuss the speed limit issue on Highway 24. These letters thanked them for taking time to attend our meeting and for their willingness to conduct another traffic survey. He indicated that he also sent letters to Representative Cindy Hermes and Senator Dave Jackson updating them on this issue.

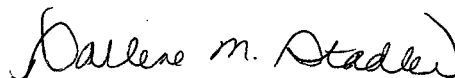
Mayor Smith questioned the letter included in the packet from Silver Lake Bank regarding the release of a security that is pledge to the City of Silver Lake. City Clerk Stadler indicated that this security was released and that we have received a copy of the New Pledged Security Notification.

Utility Supervisor Kalcik told council that he has followed up on a complaint that Councilman Workman received regarding a resident on Lake Street that has numerous items stacked behind their garage. Kalcik found no violations therefore, no action was taken on this complaint.

Mr. Don Riniker has contacted City Clerk Stadler about a sewer clean out that was not cut and capped following the completion of the Sewer Line Extension Project near Sage Rd. Utility Supervisor Kalcik thought that this was the responsibility of the property owner. After discussion council agreed that Kalcik should cut and cap this sewer clean out at the direction of Mr. Riniker.

Mayor Smith told council that he needs to appoint a member of council to replace Councilman Workman on the Silver Lake Fire Board. He asked that they consider before the next meeting if they would be willing to serve on this board.

With no further business to come before the council, Councilman Kruger moved to adjourn this meeting at 7:15 P.M. The motion was seconded by Councilman Workman and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING APRIL 16, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening April 16, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

The first item of business was to swear into office newly elected Councilmember Bill Ross.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on April 2, 2001 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1848.

Mayor Smith inquired on how the Easter Egg Hunt went that was held last Saturday. Officer Call reported that Officer Crow was in attendance and it was very successful. Mayor Smith said that a thank you note should be sent to Mona Marcotte for organizing this event.

Sam Grant was present representing the Silver Lake Ball Association. He gave a short report on what they would like to do to further improve the ball fields and stated they would appreciate any donation from the city. Mike Burton was present representing the American Legion Ball League. He stated that they would appreciate any donation the city would care to give and it would be used for maintenance of the High School ball field, which is the field they use. After brief discussion Councilman Boxberger made a motion to donate \$ 2,000.00 to Silver Lake Ball Association and \$1,000.00 to the American Legion for use on the ball diamonds. Motion was seconded by Councilmember Bryant and approved. It was noted that the Lions Club is not having a league this year and they have notified Council they were not seeking any donations this year.

Mayor Smith made appointments to the following positions: David Boxberger – Finance Commissioner, Jean Deiter – Police Commissioner, Mike Kruger – Water Commissioner, Nancy Bryant – Street Commissioner, Bill Ross – Park Commissioner. Councilmember Deiter was re-elected as President of Council. Motion was made by Councilmember Deiter to approve these appointments, seconded by Councilman Ross and approved.

Mayor Smith recently gave an interview to a Topeka Capital Journal reporter who is doing an article on small cities in the area. Mayor Smith said he wasn't sure when this article would be in the paper.

Utility Supervisor Kalcik gave a presentation on the Project Priority List. He had a map showing the water lines in Silver Lake and had them coded as to the approximate time they were put in. This time frame ran from the 1940's to present day.

He also stated he had gone around town checking out the condition of the streets. He found some were in need of minor repairs but it didn't appear anything major was needed soon.

Kalcik recommended that priority might want to be given to storm sewer drainage as the city has several spots along the street gutters that retain water when it rained especially in the downtown area.

Regular session April 16, 2001 cont'd.

Council discussed at length the different projects and funding for them. City Attorney Hanson explained that the city could establish a special benefit project for each area or it could be a citywide project with regards to funding any improvements. Storm sewer improvements would need to come out of the Special Highway or General Operating fund and water line improvements would come out of the Water fund. Hanson also stated that money could be budgeted to go into special project accounts to save the money for such projects.

Council agreed further discussion on this was necessary and plans need to be made on funding these projects.

Mayor Smith then asked Kalcik if he had obtained bids on a new truck. Kalcik presented two bids on 4 X 4 trucks. After brief discussion Councilman Boxberger made a motion to have Kalcik order a ¾ ton Dodge 4X4 Pickup for \$21,975.00. Motion was seconded by Councilman Ross and approved. Included in that motion was approval to purchase several non-dealer add ons needed for regular city duties & a new Tommy lift for an additional \$3,560.00. Councilman Kruger asked Kalcik to check with the Chevy dealership to see if they would be able to match the Dodge bid before actually ordering the truck.

Mayor Smith told the Council they needed to decide on whether to approve David Stadler as their proxy for the Tri-County Drainage District No. 1 Annual meeting. Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved to have David Stadler be the city's proxy for this meeting.

Mayor Smith asked Council to review the proposed city employee evaluations and set aside time at the next meeting to consider them.

Utility Supervisor Kalcik reported he had contacted both the state and county in regards to street cleaning. The state said they are not responsible for cleaning the parking or gutter areas. The county said they would be able to do it at no charge to the city. Kalcik was instructed to follow up on this so that it would get done in a timely manner.

City Attorney Hanson exited the meeting at 7:00 p.m.

Kalcik reported on his attendance at a meeting in Manhattan regarding Tuttle Creek Dam Safety. He stated this was in the very early stages of discussion.

Officer Call reported on a mock car crash at Rossville High School he participated in. He said there were some concerns from parents who did not realize it was a mock crash. He stated there is one in the plans for Silver Lake in September of this year.

Call also reported that this Saturday, April 21, the sixth grade D.A.R.E. class is participating in a cleanup & painting at City Park. They are planning on starting at 10:00 a.m. and the Lions Club is providing lunch.

Councilman Kruger asked questions on the water meter at the High School football field. He stated that at one time the city and the school had agreed there would be no charge for watering the football field in exchange for the school mowing the ball diamonds by the grade school. Kalcik said he had discussed with the school superintendent the possibility of a flat fee for the water used there. Councilman Kruger made a motion to set the fee at \$25.00 a month for water, seconded by Councilman Boxberger and approved.

Regular session April 16, 2001 cont'd.

Mayor Smith verified with Utility Supervisor Kalcik that Utility Assistant Taylor had been advised that this year, as last year, he would be in charge of all mowing of city property and supervising the part time summer help in this area.

Councilmember Deiter stated she would like to see the alley between the Silver Lake Bank parking lot and Beaubien Street blacktopped since there is more traffic on it and there are numerous potholes.

Deiter read a letter from Shawnee County Sheriff Dick Barta commending Sheriff Deputies Tracey Trammel & Butell for their efforts in apprehending a suspect in an anhydrous ammonia theft in the Silver Lake area. Deputy Trammel was on duty for the City of Silver Lake at the time.

Mayor Smith asked Councilmembers to talk with people in the community regarding how they feel about the City of Silver Lake Police patrolling outside the city limits. The City's police officers do this to help out sheriff's officers who in return cover the city when there is not a city patrolman on duty.

Councilmember Deiter questioned Utility Supervisor Kalcik as to why two people were needed to make rounds during the week but yet one person could do it on weekends. Kalcik responded by saying this is the time they go over the day's duties after which they go about separate duties.

Mayor Smith informed the council that the Planning Commission would be meeting on May 9 at 7:00 p.m. regarding a rezoning request and all city Councilmembers are welcome to attend.

Mayor Smith also informed council that the city would need to have an engineering study done to lower the speed limit in a residential area from 30 mph to 20 mph. Since it would involve a lengthy procedure, council did not feel the situation warranted further action at this time.

Mayor Smith asked for a council member to be on the FireBoard. He asked each member consider it and a decision would be made at the next meeting.

Mayor Smith reported a citizen had inquired about people driving through the field at the south end of Rice Rd. in order to get to the new subdivision. Utility Supervisor Kalcik said there was a sign up but putting a barricade at the end of Rice Rd would inhibit parking for the city park that is located there. Council suggested that if this was a major problem perhaps the landowner at the southern end of this path could put up a barricade to prevent anyone from trying to use this shortcut.

With no further business to come before the council, Councilmember Bryant moved to adjourn this meeting at 7:45 P.M. The motion was seconded by Councilman Kruger and approved.

Barbara Stover,  
Assistant City Clerk

REGULAR SESSION MONDAY EVENING MAY 7, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 7, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on April 16, 2001 be approved with the following correction being made: It was noted that the Lions Club is not having a league this year and they have notified Council that they were not seeking any donations this year.

Councilman Kruger entered the meeting at 5:35 P.M.

Councilman Boxberger gave the monthly financial report.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that matures at Silver Lake Bank on May 22, 2001. Motion was seconded by Councilmember Deiter and approved.

Mayor Smith informed council that there is a bill being paid tonight to Bolz Insurance, Inc. for additional premium due for the city insurance package renewal. He said that the majority of this additional premium was for automobile coverage as it has increased approximately 55 %. This bill will be paid tonight but further discussion will be held when City Insurance Agent Ron Bolz is present at the next meeting.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Ross that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given No. 1849.

In accordance with the statues, Mayor Smith presented to the council for their approval the following names for appointive offices to the City of Silver Lake: City Clerk – Darlene Stadler, Assistant City Clerk – Barbara Stover, Utility Supervisor – Russell Kalcik, Utility Assistant – Ronald Taylor, Chief of Police – Randall Call, Police Officer – Kent Crow, Part Time Police Officer 1 – Bradley Snyder, Part Time Police Officer 11 – Tracey Trammel, Part Time Light Custodian – Monica Juedes-Essman, City Attorney – Gary Hanson, Assistant City Attorney – Tom Barnes, City Judge – Karen Wittman, City Engineer – Ron Kuhn. By motion duly made by Councilman Boxberger, the council approved the list of names submitted by Mayor Smith for their appointive positions for a term of one (1) year. Motion was seconded by Councilman Kruger and approved.

Motion was made by Councilman Kruger that at the recommendation of Mayor Smith, Councilmember Deiter be appointed to represent the council on the Silver Lake Fire Board. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Councilman Ross to approve the written request received from the Silver Lake United Methodist Church to waive the user fee and deposit for their "Worship in the Park" on June 24, 2001. Motion was seconded by Councilmember Bryant and approved.

Motion was made by Councilman Ross to approve the application for liquor license received from Jason Cook. Motion was seconded by Councilman Boxberger and approved.

Regular session May 7, 2001 cont'd.

Mayor Smith told council that at the next meeting time would be set aside to discuss the proposed city employee evaluations.

Officer Call gave the monthly police report.

The police department has received a thank you letter from Shawnee County Fire District No. 3 for the assistance Officer Call and Officer Crow provided with their drunk driver accident simulation at Rossville High School.

Officer Call reported that several members of the D.A.R.E. class along with other students and adults assisted the Silver Lake Lions Club with clean up at the city park. This was part of the "Keep America Beautiful" project. Those that assisted with this clean up will receive a certificate for their help and concern about the community.

Officer Crow was commended on the good job he did at the D.A.R.E. Graduation.

Officer Call told council that the school district recently presented a Meth Awareness Workshop. Call noted that this workshop was very informational and the speaker did a very good job.

Mr. Eldon Roberson was present and told council that a resident that is living in his new subdivision is interested in constructing a pond in some of the swampy area of that subdivision. Utility Supervisor Kalcik noted that he has researched this issue along with City Attorney Hanson and they were unable to find anything in the current city code that would prohibit the construction of a pond. Mr. Roberson is in the progress of having plans prepared for this pond project and will present them to council for review prior to this project proceeding.

Utility Supervisor Kalcik reported that the streets in Silver Lake were recently cleaned. It was agreed that thank you letters should be sent to the individuals involved in assisting the city with this street cleaning.

Utility Supervisor Kalcik gave council some information about a school being held in Lawrence that he would like to attend. There is no charge for this school and the hours attending this school will go towards the required training hours needed for certification.

At the last meeting council was instructed to talk to people of the community regarding how they feel about the City of Silver Lake Police patrolling outside the city limits. In return for this the Shawnee County Sheriff's Department provides coverage in the city when there is not a Silver Lake Police Officer on duty. The majority of people talked to agreed that the city should provide out of town coverage, as they want the coverage from the sheriff's department when the police officers are not on duty. Officer Call indicated that out of town coverage would be provided at the officer's discretion. After discussion council instructed Officer Call to prepare an amendment to the Police Department Policy & Procedure Manual to allow the officers to patrol outside the city limits. Councilman Kruger asked if they would be running radar outside the city limits. Call indicated they would probably only run radar in the county if a complaint has been received about speeders on a specific road.

Officer Call and Officer Crow were present to discuss the city possibly applying for a resource officer grant. This officer would be stationed at the school while school is in session and would assist with events

Regular session May 7, 2001 cont'd.

occurring during the school year. Call noted that he has not received specific information concerning this grant but similar grants provide funding over a three (3) year period. They have talked to Superintendent Pegrum about this issue and he was very receptive to this idea. Council instructed Officer Call to obtain more information about this grant and possibly talk to other police departments that are participating in this grant program.

Councilman Ross has been contacted by a area resident that is concerned about cars being parking along both sides of Chilson Road when there are activities going on at the city park and ball diamonds. Officer Call indicated that cars can legally park along this road. He said that they would monitor this area to confirm that all laws are being followed.

Mayor Smith inquired as to why there has been a delay on the Storm Sewer Project on Beaubain and Highway 24. Utility Supervisor Kalcik advised that L.P. Excavating, the contractor for this project has done some preliminary digging in order to determine pipes sizes. This information was then forwarded to City Engineer Kuhn, as he needed to prepare figures necessary for the pipe order. After he provided this information to L.P. Excavating, the Notice to Proceed was issued and the pipe order was made. The project will be delayed until the pipe is delivered. Kalcik indicated that due to fiber optic and other lines in this area, the originally planned pipe sizes have changed.

Councilmember Deiter asked Utility Supervisor Kalcik if they sprayed for weeds last fall, as there seems to be more dandelions growing then usual. Kalcik indicated that they did not spray all of the city property last fall. Deiter indicated that in the future all city property should be sprayed for weeds sometime during the fall.

Councilman Kruger exited the meeting at 6:30 P.M.

Councilmember Deiter inquired as to when Mindy Pfannenstiel, the Part Time Summer Employee will begin work. Utility Supervisor Kalcik indicated that they have not yet determined a starting date but it will be shortly after school and the track season ends.

Councilmember Deiter told council that she would like to see the city proceed with paving the alley that adjoins the post office parking lot. Utility Supervisor Kalcik was instructed to obtain prices for the paving of this alley.

Utility Supervisor Kalcik told council that he is planning on planting flowers in the barrels at the police station, city hall and the community building sometime this week.

Council was reminded that the Silver Lake Planning Commission is scheduled to meet on May 9, 2001 at 7:00 P.M. The purpose of this hearing pertains to the rezoning of some property in Silver Lake from "C-1" Neighborhood Shopping District to "C-2" Central Business District.

Councilmember Deiter told council that she would like to see some improvements made to the fence at city hall. Utility Supervisor Kalcik will look into this.

Utility Supervisor Kalcik told council that he has ordered the new truck.



Regular session May 7, 2001 cont'd.

Mayor Smith informed council that the computer monitor at city hall needs to be replaced as it recently quit working. Also, a computer backup system needs to be purchased. Motion was made by Councilman Ross that a new computer monitor and backup system be purchased for city hall with the price not to exceed \$700.00. Motion was seconded by Councilman Boxberger and approved.

A letter has been received from the Kansas Department of Health & Environment advising that the city has completed the first reduced monitoring period without exceeding the Lead or Copper action level. The city monitoring period will now be annually, during the months of June through September.

Mayor Smith reminded council of an upcoming transportation hearing.

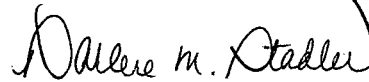
Mayor Smith has provided council with a copy the Attorney General's Opinion regarding public safety officers and the Fair Labor Standards Act.

Mayor Smith has also provided council with an article relating to Kansas lawmakers approving a moratorium on right-of-way changes.

Councilmember Deiter has received a complaint about the miscellaneous items being stored behind the city warehouse. Utility Supervisor Kalcik was instructed to get rid of the items that are no longer being used.

Councilman Boxberger inquired on the status of making improvements to the guttering and concrete in front of city hall. Discussion on these improvements had been tabled but will be put on the agenda for the next meeting.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilmember Bryant and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING MAY 21, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening May 21, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from last regular session held on May 7, 2001 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given No. 1850.

City Insurance Agent Ron Bolz was present at the request of council to discuss the approximate 55% increase in automobile insurance premiums. He explained that due to the number of recent claims the experience factor for the city has increased. This experience factor determines the premium amounts. Council agreed that the amount of claims recently submitted does not warrant an increase in the amount of 55%. Mr. Bolz explained that the city is a member of a group of municipalities that participate under this particular EMC Insurance Companies Policy. He said that depending on the number of claims submitted over the year by the entire group, the city might receive a dividend at the end of the year. He also noted that the city has the option to cancel this policy at any time. If the council would decide to solicit bids for the city insurance, Mr. Bolz has indicated that he would help prepare the bid specifications. Mayor Smith questioned why only a portion of the premium is due prior to the renewal date. Mr. Bolz explained that the amount of premium due for the previous year is billed prior to the renewal date and after you renew your policy they adjust the premiums for the new policy period.

Council was advised that the Silver Lake Planning Commission met on May 9, 2001 to consider a request to rezone some property in Silver Lake from "C-1" Neighborhood Shopping District to "C-2" Central Business District. The intended use of this property is a used car lot. City Attorney Hanson explained that the planning commission has recommended that the council consider moving the following use regulations from "C-2" Central Business District to "C-1" Neighborhood Shopping District: 1) Automobile sales and service 2) Used car lots 3) Garage and automobile repair shops, but not including automobile body and fender work and automobile painting. The planning commission feels that these use regulations are more suitable in the "C-1" Neighborhood Shopping District. If this recommendation is approved it would not be necessary for this property to be rezoned. City Attorney Hanson told council that they can elect to deny this recommendation and the planning commission would have to meet again and act on this request to rezone. He informed council that a resident was present at the planning commission meeting to express his concern about the additional traffic that a used car lot would add to this area. This was the only opposition voiced at this meeting. The planning commission also addressed the issue of the dust free surface requirement in certain districts. Mr. Bob McClure, the owner requesting this rezoning explained that he is aware of this requirement and has every intention of coming into compliance with it. Mr. McClure, Mayor Smith, Utility Supervisor Kalcik and Officer Call recently met with numerous Kansas Department of Transportation representatives about the entrance to this property. Everyone agreed that the resurfacing issue should be tabled until K.D.O.T. has addressed this entrance situation as they may require some changes being made. Motion was then made by Councilman Ross that the above mentioned uses be moved from "C-2" Central Business District to "C-1" Neighborhood Shopping District. Motion was seconded by Councilmember Bryant and was approved by roll call of the following vote: AYE: David Boxberger,

Regular session May 21, 2001 cont'd.

Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None, ABSTAIN: Mike Kruger (1). Ordinance was declared passed and was given no. 1851.

Mayor Smith told council that the Kansas Department of Transportation representatives have indicated that they would be returning sometime in June to discuss the traffic survey that they are currently conducting in Silver Lake.

Council discussed that status of making improvements to the guttering and concrete in front of city hall. Utility Supervisor Kalcik estimated that the total costs for these improvements would be \$10,000.00. After discussion council agreed to wait until some of the current projects are completed before proceeding with these improvements.

Mayor Smith asked Utility Supervisor Kalcik what the status is on the Storm Sewer Project on Beaubain and Highway 24. Kalcik indicated that the pipe has been ordered and that they can not proceed until it is in. Mayor Smith instructed Kalcik to call City Engineer Kuhn and L.P. Excavation and get an update on this project.

Utility Supervisor Kalcik presented prices to install chain link fence at city hall as Councilmember Deiter feels that the existing fence is deteriorating. Council agreed to hold off replacing this fence and just include it with the other improvements that are going to be made later this year. This will give council time to determine what type of fence they would like installed.

Utility Supervisor Kalcik told council that he is currently getting prices to pave the alley that adjoins the post office parking lot and to extend the city hall parking lot to the east. He indicated that he should have the prices for these projects at the next meeting.

Council was informed that the City of Topeka recently cleaned the storm sewer line near the intersection of Highway 24 and Beaubain. Utility Supervisor Kalcik said that the mud and tree roots in this line was preventing the water from draining in this area causing some problems for a business on Railroad Ave. Kalcik was confident that this would eliminate the drainage problem.

Utility Supervisor Kalcik reported that he recently sold some scrap metal for \$125.58.

Officer Crow told council that Officer Call has researched the issue of the city obtaining a grant for a resource officer. He determined that this would not be feasible as this grant only provides funding over a three (3) year period. Call has contacted Sheriff Barta and he has indicated that they would consider placing a resource officer in the school if a request is made by the school district. Call contacted Superintendent Pegram and he indicated that they would make this request to Sheriff Barta.

Motion was made by Councilman Ross that Officer Crow attend the 12<sup>th</sup> Annual Kansas DARE Officers Association Conference being held in Wichita this summer. The school district has paid the registration fee of \$95.00 and the city will be responsible for lodging, meals and transportation. Motion was seconded by Councilmember Deiter and approved.

Motion was made by Councilmember Deiter to approve the written request received from the Silver Lake Library to waive the user fee and deposit for the Summer Reading Program "Finish Line" Party on August 1, 2001. Motion was seconded by Councilman Ross and approved.

Regular session May 21, 2001 cont'd.

City Clerk Stadler advised council that a recent user of the community building stained the carpeting in numerous areas. There were already several stains and these new stains made the carpet look worse. Part Time Janitor Monica Juedes-Essman has suggested that council have this carpeting professionally cleaned. Utility Supervisor Kalcik was instructed to contact the carpet cleaning companies that were suggested by those present, to determine an estimated cost to have these carpets cleaned. Council discussed the community building inspection process. They stressed to Utility Supervisor Kalcik the importance of inspecting the building thoroughly after every use so the appropriate user can be charged for damages.

Councilmember Bryant inquired about the future development of Rice Road. She was informed that this road must be developed prior to building permits being issued for Lots 1 thru 6, Block "C", Lakeland Subdivision.

Council continued discussion concerning the increase in automobile liability insurance. They agreed that they would like to solicit bids for the city insurance package. City Clerk Stadler was instructed to contact City Insurance Agent Ron Bolz and ask for his assistance in preparing the bid specifications.

The issue of the dust free surface requirement for property in "C-1" Neighborhood Shopping District was discussed again. City Attorney Hanson explained that an area that is used for parking or as a drive area must be a dust free surface according to city code.

Councilman Kruger questioned the yard requirements in "C-1" Neighborhood Shopping District. City Attorney Hanson explained that this district has front, side and rear yard requirements.

Mayor Smith inquired as to when mosquito spraying will begin. Utility Supervisor Kalcik indicated that he would proceed as soon as he is directed to do so. Council briefly discussed several issues concerning the mosquito spraying process. Councilmember Deiter inquired about why two (2) employees spray. Kalcik indicated that two (2) employees spray for safety purposes. Council then told Kalcik that they should start spraying on Wednesday nights beginning on June 6, 2001.

Mayor Smith asked for an update on the new truck purchase. Utility Supervisor Kalcik indicated that the truck should be built the first week of June. After discussion concerning whether or not to have the truck delivered or picked up in Arkansas City, KS, the council agreed that it would be more feasible to have it delivered.

Mayor Smith told council that Microtech Computers was unable to install a CD-RW backup system on the city hall computer due to the outdated computer system. They were able to install a zip drive backup system. Mayor Smith indicated that he would like to see a new computer system purchased sometime this year. The police department could then use the current system.

Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that council adjourns into executive session at 7:35 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:50 P.M.

The regular session resumed at 7:50 P.M.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 7:50 P.M. The motion was seconded by Councilman Ross and approved.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JUNE 4, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening June 4, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Mike Kruger, Bill Ross (3) Absent: Nancy Bryant, Jean Deiter (2).

Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on May 21, 2001 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Mike Kruger, Bill Ross (3) NAY: None. Ordinance was declared passed and was given No. 1852.

Council discussed the price quote received from Andrews Asphalt & Construction for blacktop overlay of the alley between the bank and the post office. Also included in this price was overlaying of the city parking lot that is presently gravel. The price for both areas was \$6,510.00. Council agreed this project should not be started until the sewer project on Beaubain has been completed. No action was taken at this time.

Utility Supervisor Kalcik was then asked the status of the Beaubain sewer project. He stated the pipe and boxes have been order and he is waiting on LP Excavating to start. He informed council the completion date is July 23 or else there will be a penalty imposed, if it is not met. He expects LP Excavating to start on this project within the next three weeks.

Officer Crow gave monthly police report. Mayor Smith verified with Officer Crow that the city has scheduled coverage every Friday & Saturday night.

Officer Crow requested he be allowed to attend a class at the Kansas Highway Patrol Training Center on June 20 & 21, 2001. Motion was made by Councilmember Boxberger to approve Officer Crow attending this class with overnight lodging and meals included. Motion was seconded by Councilmember Kruger and approved.

Utility Supervisor Kalcik informed council that the carpet at the community building is scheduled to be cleaned on June 8, 2001. He has scheduled Stanley Steamer because they have the required insurance coverage. The price was estimated to be between \$225.00 and \$250.00.

Kalcik also informed council the walk-in doors are in need of paint at the community center. He said the Part Time Light Custodian Monica Juedes-Essman had said she would paint them if the city wanted her to do so. Council directed Kalcik to purchase the paint for doors.

Assistant City Clerk Stover informed council there have been some complaints about high grass and weeds in some yards and lots in town. After discussion, it was decided that once a complaint is made, one of the city's police officers should attempt to verbally inform the property owner and see if they can remedy the situation within two or three days. If they cannot accomplish this, a notice will be sent out from the city clerk's office giving the person 10 days to cut the grass, or the city would cut it and the owner would be charged accordingly. The owner would be given notice only one time during the growing season to keep the weeds or grass mowed.

Regular session June 4, 2001 Cont'd.

Council discussed seeking bids separately on the automobile insurance for the city's vehicles. It was determined to look into this further.

Councilmember Kruger stated he and Kalcik had discussed whether or not the city needed to start mosquito spraying due to the cool weather. Council decided to leave that determination up to Kalcik.

Mayor Smith told council Virginia McDougal quit as the paper carrier in Silver Lake after 23 years. He said she would be missed as she kept an eye out for a lot of people and helped our police out if she noticed anything out of the ordinary. Mayor is planning on doing something to recognize her at the next council meeting.

Council discussed the planning commission's minutes on the rezoning issue for the property next to Texaco. KDOT may be planning some changes, it was decided to find out any plans from KDOT before directing the property owner on how to proceed.

Motion was made by Councilmember Ross to adopt a Resolution authorizing the discharge of fireworks between the hours of 8:00 A.M. and 12:00 midnight on the days of June 30, July 1, 2, 3, 4, 2001. Motion was seconded by Councilmember Kruger and approved.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 6:45 P.M. The motion was seconded by Councilmember Kruger and approved.

Barbara A. Stover,  
Assistant City Clerk

REGULAR SESSION MONDAY EVENING JUNE 18, 2001

The Governing Body of the City of Silver Lake met in regular session on Monday evening June 18, 2001 with Mayor Mack Smith and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: David Boxberger (1).

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on June 4, 2001 be approved with the following corrections being made: 1) He stated the pipe and boxes have been ordered and he is waiting on LP Excavating to start. 2) KDOT may be planning some changes. It was decided to find out any plans from KDOT before directing the property owner on how to proceed.

Council questioned a letter included in the packet regarding a bill the city received from Enviro-Line Company, Inc. for service on a hydro-ranger. He explained that since he did not ship this unit back to the to the original company, this bill is not covered under warranty. Although, they indicated in the letter that they would give the city a credit equal to the amount of this bill for future purchases of their equipment.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1853.

The 2000 audit report prepared by Braunsdorf, Carlson & Clinkinbeard was presented to council for review. City Accountant Doug Glenn will be at the next meeting to discuss this audit report.

Council was advised that preparation of the 2001 budget would begin at the next meeting when City Accountant Doug Glenn is present. He asked council to prepare a list of items that they would like to include in this budget.

Motion was made by Councilman Ross to approve the written request received from the Silver Lake Scholarship Foundation to use the community building for their annual July 4<sup>th</sup> "Stars & Stripes Celebration" barbecue dinner. They would like use of the building on July 3<sup>rd</sup> and 4<sup>th</sup> and the fees for this event will be waived. Motion was seconded by Councilmember Bryant and approved.

Mayor Smith signed the Resolution approved at the last meeting authorizing the discharge of fireworks between the hours of 8:00 A.M. and 12:00 midnight on the days of June 30, July 1, 2, 3, 4, 2001. City Clerk Stadler advised that it is not necessary to publish this resolution.

Council reviewed the cost proposal received from Andrews Asphalt & Construction, Inc. for paving the alley that adjoins the post office parking lot and for extending the city hall parking lot to the east. They agreed that these paving improvements should be included with the guttering, curbing and fence improvements at city hall. Discussion concerning all of these improvements was tabled until the next meeting when City Accountant Doug Glenn is present. They will discuss with him whether these projects can be completed this year or included in the 2002 budget and completed next year.

Councilmember Deiter asked Utility Supervisor Kalcik if Fire Chief Joe Hawkins has talked to him about cleaning the gutters at city hall. Kalcik indicated that Hawkins has not talked to him about this issue. Councilmember Deiter told Kalcik that the gutters at city hall have not been cleaned for some time now. She thought that cleaning this guttering would assist in alleviating some of the drainage problems at city hall. Kalcik indicated that he would clean the guttering as soon as possible.

Regular session June 18, 2001 cont'd.

Mayor Smith presented Virginia McDougal a plaque proclaiming Monday, June 18, 2001 as "Virginia McDougal Day" in Silver Lake. Mrs. McDougal and her family have delivered the Topeka-Capital Journal in Silver Lake for twenty five (25) years and have recently retired from this position. The council and community appreciate their daily efforts. They kept a continuance watch over the city and assisted the police department by providing information about possible crimes.

Ms. Cheryl Hendrixson and Mr. David Church with the Kansas Department of Transportation were present to discuss the speed limit issue on Highway 24. They recently completed a speed study in the area and the results were the same as in the past; no changes to the speed limit can be justified from an engineering study. They have approved an extension of the 30-mph speed to the south approximately 600 feet. The 30-mph for southbound traffic will now extend to Sage Rd. Ms. Hendrixson also mentioned research they have done for installing approximately 650 feet of guttering along the curve near Texaco. She said that there would be federal funding available should the city agree to this curb and guttering. They noted that installing a turning lane in this area would be cost prohibitive. Ms. Hendrixson said that the council could appeal the decision not to lower the speed limit. Council reviewed some information provided on traffic accidents in this area. They asked Ms. Hendrixson if she could provide more specific information about these traffic accidents. They advised that they would research this information and provide it to council prior to the July 16, 2001 meeting.

Jane Kelsey, a representative from the Silver Lake Lions Club was present to show council the size of the flags that they erect around town on several occasions during the year. Councilmember Deiter had requested this information, as she is interested in the city purchasing similar size holiday flags.

Officer Crow told council that he has received additional complaints about residents driving through the field at the south end of Rice Road to enter and exit Lakeland Subdivision. Council discussed several options that would eliminate this continuous problem. They instructed Utility Supervisor Kalcik to research this issue further and determine what needs to be done to eliminate this problem and the cost involved.

Officer Crow also told council that he has received a complaint about the deteriorating condition of the sand volleyball pit. Utility Supervisor Kalcik said he has some sand at the shop that he could use in the pit. It was suggested that he turn the existing sand over with the backhoe.

Utility Supervisor Kalcik reported that the carpets at the community building were cleaned last week. They discussed having these carpets cleaned on a regular basis.

Utility Supervisor Kalcik also reported that Part Time Light Custodian Monica Juedes-Essman recently painted the walk-in doors at the community building.

Mayor Smith signed the new Pledge Custodian Agreement between Commerce Bank, Silver Lake Bank and the City of Silver Lake. This agreement is for securities currently pledged as collateral to the city by Silver Lake Bank.

Councilman Ross told council that there is two (2) walnut trees growing in the street easement in front of a house on Beaubain. Utility Supervisor Kalcik was asked to removed these trees and to talk to the property owner prior to doing this.

Councilmember Deiter told council that she would like to see the city purchase seasonal flags and poles to be erected along Highway 24. She said that the Silver Lake Lions Club would allow the city the use of

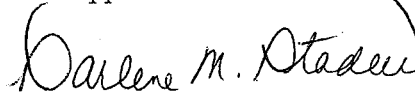


Regular session June 18, 2001 cont'd.

their flag brackets that are already mounted. An approximate total cost for each flag and pole is \$40.00 but she would like to research this further to see if there are less expensive flags available.

Councilmember Deiter mentioned that she would like flowers planted around the "Welcome to Silver Lake" monuments next Spring. This matter was tabled until then.

With no further business to come before the council, Councilman Bryant moved to adjourn the meeting at 6:55 P.M. The motion was seconded by Councilman Kruger and approved.

A handwritten signature in cursive script that reads "Darlene M. Stadler". The signature is written in dark ink and is positioned above the printed name and title.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JULY 2, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening July 2, 2001 with Mayor Mack Smith and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Kruger (3) Absent: David Boxberger, Bill Ross (2).

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on June 18, 2001 be approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Bryant and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Nancy Bryant, Jean Deiter, Mike Kruger (3) NAY: None. Ordinance was declared passed and was given no. 1854.

Council reviewed the monthly police report prepared by Officer Call.

A complaint has been received from a resident regarding the manner in which a city employee had removed a tree limb from his tree that had fallen across the roadway. This complaint states that while ripping this limb from the tree, quite a bit of damage was done to his lawn. Utility Assistant Taylor was present and advised that he has followed up on this complaint and that the complainant has agreed to make the repairs himself. He appreciated Utility Assistant Taylor's response to his complaint.

Mayor Smith updated council on the Storm Sewer Project on Beaubien and Highway 24. He expressed his concern regarding L.P. Excavating working on this project over the weekend when the contract states that no work shall be done on Saturdays, Sundays or legal holidays, without the written consent of the engineer. City Attorney Hanson explained to council their options concerning this issue. After discussion council agreed to table this matter until Utility Supervisor Kalcik is present. They would like him to research this issue prior to the next meeting in order to determine if there was a breach of contract.

Utility Assistant Taylor was present and told council that he would be spraying for mosquitoes on Tuesday night due to the 4<sup>th</sup> of July holiday on Wednesday. Council inquired about the spraying procedures when one of them is on vacation. Taylor indicated that he has sprayed by himself for three (3) weeks as Utility Supervisor Kalcik has been on vacation. Council discussed why at times there are two (2) people spraying when Utility Assistant Taylor has been able to spray alone for three (3) weeks. No action was taken at this time.

Council discussed with Utility Assistant Taylor the procedures they follow when they are on call. He explained that they check the lift stations every day when they are on call and then they are available to handle emergency situations. He was questioned about a recent incident in which he was not on call but was called out anyway, as Utility Supervisor Kalcik was not available to respond to an alarm at a lift station. Council also asked Utility Assistant Taylor if the rounds they make on the weekends are the same rounds they do on a daily basis during the week. Taylor indicated that they were. No action was taken.

Utility Assistant Taylor asked council if they had any problem with adding shorts to the current uniform contract. Council had no problem with this request, as the cost to add shorts was minimal.

Council approved Utility Assistant Taylor attending the annual Water & Wastewater Operators School being held in Lawrence July 31 – August 3, 2001.

Regular session July 2, 2001 cont'd.

City Accountant Doug Glenn distributed and briefly discussed the 2000 audit report. A final draft of this report will be sent to the Kansas Department of Administration as required by law.

City Accountant Doug Glenn and former City Accountant Gerry Carlson discussed the 2002 Budget with council. They discussed items that need to be included in this budget. Some of these items included computers, new roof and air conditioner at police station, playground equipment and storm sewer extensions. Council will provide an estimated cost for these items prior to the next meeting. Council briefly discussed a possible increase in traffic fine costs. This matter will be discussed further after City Judge Karen Wittman has submitted the new fine schedule. The time frame for the completion of the budget was discussed. The budget hearing has been set for August 6, 2001 at 6:30 P.M.

Council discussed the need for new park equipment. Officer Crow mentioned that Washington, Kansas has some equipment that they were able to construct in phases. City Clerk Stadler will look into this prior to the next meeting.

A question has been asked about the old concrete foundation that sits on railroad property behind city hall. Council will ask Officer Call to contact a representative from the railroad regarding the removal of this structure.

Officer Crow reported that numerous complaints were received today about large fireworks being shot off in Silver Lake. Officer Crow indicated that he would contact the Kansas State Fire Marshall regarding the rules and regulations for fireworks.

Councilmember Bryant has been contacted by several residents in town regarding the need for a swimming pool in Silver Lake. Mayor Smith explained previous bond elections in which this issue was voted down.

Councilmember Deiter presented information on the type of fence that she would like to see erected at city hall. The approximate cost of this fence is \$1,200.00. No action was taken at this time.

Councilmember Deiter mentioned a complaint she received regarding several illegally parked cars on Mariner. Officer Call has already followed up on this complaint and no violations existed. He has noted that he would continue to follow up on this issue.

Councilmember Deiter also received a complaint from a resident concerning a sinkhole in the easement behind his house. The complainant had indicated that he has talked to a city employee several times about this issue and nothing was done about the hole. Council agreed that issue should be discussed with Utility Supervisor Kalcik and this hole should be taken care of prior to the next meeting.

Councilmember Deiter presented additional prices for holiday flags. At this time she would like council to consider purchasing these flags for the downtown area. After reviewing the flags available, motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that Deiter purchase holiday flags for the downtown area.

Councilmember Deiter would like to have perennial flowers planted around the "Welcome to Silver Lake" monuments. Council agreed that she should contact Lambert's Greenhouse about this project prior to proceeding any further.

Regular session July 2, 2001 cont'd.

Councilmember Deiter mentioned that the community building, city hall and the police station still have not been sprayed for bugs.

Mayor Smith asked what that status is on trying to eliminate the continuous problem of residents driving through the field at the south end of Rice Rd. to enter and exit Lakeland Subdivision. City Clerk Stadler reported that Utility Supervisor Kalcik had railroad ties brought to this area prior to leaving on vacation and he will continue this project when he returns.

Discussion concerning the deteriorating condition of the sand volleyball pit was tabled until Utility Supervisor Kalcik is present.

Mayor Smith reported that he has received a complaint about water standing under the swings at the city park for long periods of time. Utility Assistant Taylor will be directed to place wood chips under these swings to help eliminate this problem. Brief discussion was held concerning the drainage in this area. No action was taken.

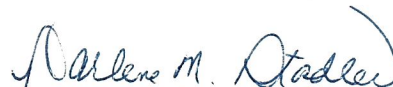
Mayor Smith asked if the two (2) walnut trees growing in the street easement in front of a house on Beaubain have been taken care of. City Clerk Stadler indicated that these trees have been removed.

Motion was made by Councilmember Deiter, seconded by Councilman Kruger and approved that council adjourns into executive session at 8:00 P.M to discuss matters relating to personnel. The regular session was scheduled to resume at 8:10 P.M. Officer Crow was asked to be present during this executive session.

The regular session resumed at 8:10 P.M.

Councilmember Bryant advised that she would not be able to attend the July 16, 2001 meeting.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 8:10 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING JULY 16, 2001

The Governing Body of the City of Silver Lake met in regular session on Monday evening July 16, 2001 with Mayor Mack Smith and the following Councilmembers present: Dave Boxberger, Jean Deiter, Mike Kruger, (3) Absent: Nancy Bryant, Bill Ross (2).

Motion was made by Councilmember Boxberger, seconded by Councilmember Kruger and approved that the minutes from the last regular session held on July 2, 2001 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Kruger and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: Dave Boxberger, Jean Deiter, Mike Kruger, (3) NAY: None. Ordinance was declared passed and was given no. 1855.

The Council reviewed a request by Russell and Brenda McAbee, owners of land described below, for approval to construct more than one principal building on a lot record in the City. The request was made under authority of Code Section 16-2201(9) and included a plat plan for the proposed construction. On the motion of Councilmember Boxberger and seconded by Councilmember Deiter, the request was approved to allow a second principal building to be built on the applicant's property, described as follows:

A tract of land located in the Southwest quarter of Section 9,  
Township 11 South, Range 14 East, described as follows:  
Commencing at the intersection of Madore and Theresa Streets;  
thence East 37.5 feet; thence South 250 feet to the point of  
beginning; thence East 165.38 feet; thence South 131.03 feet;  
thence West 165.38 feet; thence North 250 feet to the point of  
beginning.

All front, side and rear yard requirements for District R-1 shall apply. The motion carried 3-0.

Sharlee Mason appeared before Council to voice her concern regarding the discharge of fireworks over the past July 4<sup>th</sup> holiday. She was concerned whether there were illegal fireworks being shot off, the number of days allowed to shoot fireworks and the possible fire hazard. Also the hours that it was allowed seemed too long to her since the holiday was in the middle of the week. She also voiced concern on when the city had police on duty the day of the 4<sup>th</sup>. She encouraged Council to be more restrictive on the number of days and the hours they would allow the discharge of fireworks in the future. Also she asked Council to consider increasing police coverage during that time. Mayor Smith advised there was police coverage the morning of the 4<sup>th</sup>. He assured her that there would be more police coverage in the future.

Ray Burns addressed Council regarding his concern about fireworks. He brought in some of the discharged fireworks he found in his yard. He stated that many fireworks landed on the roof of his house while still burning, creating a fire hazard and his yard was littered with the discharged fireworks. He felt the situation was out of control and the city needs to take more control of the discharge of fireworks.

Municipal Court Judge Karen Wittman was present to discuss raising traffic fines for the city. She suggested raising the fine amounts for moving violations but keeping court cost at the same amount. Council did not have any objections to the Judge raising the fine amounts. She will review the present fine amounts and determine new fine amounts.

Regular session July 16, 2001 cont'd

Gerry Carlson was present to review with Council the proposed budget for 2002. He stated that he was able to incorporate the special projects that Council had given him without creating any financial hardship. Council was in agreement that the proposed budget was acceptable. He will finalize the budget for publishing prior to the next Council meeting when the budget hearing will be held.

Officer Call reported he conducted a driver's license check at the high school recently because of some complaints received regarding age restriction violations and stop sign violations. He stated he would do more of these checks in the future.

Motion was made by Councilmember Deiter and seconded by Councilmember Boxberger that the 2001 Standard Traffic Ordinance be approved as prepared by City Attorney Hanson. The ordinance was then placed on final passage by roll call vote: AYE: Dave Boxberger, Jean Deiter, Mike Kruger (3) NAY: None. Ordinance was declared passed and was given no. 1856.

Motion was made by Councilmember Boxberger and seconded by Councilmember Deiter that the 2001 Uniform Public Offense Code be approved as prepared by City Attorney Hanson. The ordinance was then placed on final passage by roll call vote: AYE: Dave Boxberger, Jean Deiter, Mike Kruger (3) NAY: None. Ordinance was declared passed and was given no. 1857.

David Bahm was present to inform Council of the street condition on North Madore. He asked Council if the city could make repairs and enforce the no parking on the West Side. He explained that when there are cars parked there he and his drivers cannot get their trucks back into his business. He offered to make the repairs himself if the city would deed him the land. Council asked Utility Supervisor Kalcik to research the property lines in this area, verify city's ownership and determine the costs of said repairs. The item was tabled until this information was received.

Officer Call told Council he checked with Shawnee County Sheriff Dept. and there was only one call concerning fireworks on July 4<sup>th</sup>. Mayor Smith said next year at the city council meeting prior to July 4<sup>th</sup> the issue of fireworks needs to be put on the agenda so the public has an opportunity to express their opinion on this issue.

Officer Call questioned Council regarding pay for holidays and special events. He furnished Council with some examples of what other cities pay their law enforcement for such times. Councilmember Boxberger suggested Council address this issue as the holidays occur. Council tabled this item until there is a full council present.

Mayor Smith suggested advertising for an additional part time officer. Council was in agreement and directed Officer Call to advertise for such a position.

Utility Supervisor Kalcik reported the storm sewer project on Beaubain was completed except for the grading and seeding which will be done this fall. City Attorney Hanson suggested writing a letter to City Engineer Kuhn regarding the Council's concern about overtime pay for a city employee when LP Excavating worked on a Saturday.

Kalcik mentioned he had asked for two mosquito magnets, which cost approximately \$1,500.00. He stated if Council wanted these items purchased, it would take four to six months to receive so he would need to order early to have them by early next summer. Council asked him to furnish them with literature on these magnets before they make a decision.

Regular session July 16, 2001 cont'd

Councilmember Kruger stated there are numerous sidewalks in town in need of repair. He questioned whether the city could assist the property owner in repairing the sidewalks. He was informed that sidewalk maintenance is the responsibility of the property owner.

Mayor Smith stated he has not received anything in writing from KDOT regarding whether the speed limits would be changed on the highway on the east side of town.

Mayor Smith asked for an update on the condition of the sand volleyball court. Kalcik informed Council they are adding sand to the court.

Mayor Smith asked whether any wood chips had been placed under the playground equipment at the park. Kalcik stated they were trying to determine a way to keep the chips from washing out in the next heavy rain.

Mayor Smith inquired about how the mosquito spraying and making rounds was going with just one person doing it at a time. Kalcik reported there have been no problems.

Councilmember Boxberger stated he would be absent from the next council meeting on August 6, 2001.

Utility Supervisor Kalcik inquired if Council wanted to get street patching done before school starts. He could have the asphalt crew, which will do the alley by the Post Office do the patching at the same time. Councilmember Kruger suggested contacting another asphalt company to see how prices compared. This item was tabled until the next meeting.

Councilmember Boxberger gave the financial report.

With no further business to come before the council, Councilmember Boxberger moved to adjourn the meeting at 8:05 P.M. The motion was seconded by Councilmember Deiter and approved.

Barbara A. Stover  
Assistant City Clerk

## REGULAR SESSION MONDAY EVENING AUGUST 6, 2001

The Governing Body of the City of Silver Lake met in regular session on Monday evening August 6, 2001 with Mayor Mack Smith and the following Councilmembers present: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: David Boxberger (1).

Mr. David Bahm was present to continue from the last meeting discussion concerning the street condition on North Madore. Utility Supervisor Kalcik indicated that he has researched the ownership of this street and the city owns approximately 50 - 65 feet of this street off Railroad Ave. Mr. Bahm stated that if the council would consider abandoning this street and deeding it to him, he would take care of all necessary repairs. He mentioned another alternative in regards to this street should he continue with his plans to purchase some property adjoining it. Council agreed that the city would not abandon this street without a justifiable reason, as there are others residents that utilize this road. Mayor Smith asked Mr. Bahm to put the options that he would like council to consider in writing so they can review them and then request an opinion from City Attorney Hanson.

Motion was made by Councilmember Deiter, seconded by Councilman Kruger and approved that the minutes from the last regular session held on July 16, 2001 be accepted.

Council reviewed the monthly financial report prepared by Councilman Boxberger. They discussed the current budget amount for the police department. City Clerk Stadler explained that there are two (2) funds that the police department operates out and between the both of them, the budget should be adequate for the year.

Brief discussion was held concerning the bills being paid tonight. Mayor Smith indicated that L.P. Excavating, Inc. has submitted a payment request for the Beaubein Storm Sewer Project. There was a 5% retainage withheld, as the project is not 100 percent complete. Council briefly discussed the letter recently sent to City Engineer Kuhn regarding overtime pay for a city employee due to L.P. Excavating working on this project on a Saturday. Council reviewed the response letter received from City Engineer Kuhn but no action was taken.

Utility Supervisor Kalcik reported that the new truck has arrived and the bill is being paid tonight. Councilmember Deiter told council that in the future she would like this truck made available for maintenance department employees when they attend school out of town.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the vote: AYE: Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1858.

A written request has been received from Shawnee County Parks and Recreation to use the community building for several upcoming classes. They would like use of the building on Saturday, September 22, 2001 for basic aid training, on Wednesday evenings from 5:45 - 6:45 P.M. for yoga, on Monday and Thursday evenings from 7:00 - 8:00 P.M. for aerobics and on Tuesday evening from 5:30 - 6:00 P.M. for tumbling. Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that these requests be approved. The fee for these uses will be waived. City Clerk Stadler indicated that Shawnee County Parks & Recreation would adjust their schedule if a resident wants use of the building on a night that they have a program scheduled.



Regular session August 6, 2001 cont'd.

A letter has been received from the Kansas Department of Revenue regarding public water supply systems becoming subject to the Clean Drinking Water Fee of \$.03 per 1000 gallons of water sold at retail in exchange for an exemption from the sales and compensating use taxes. If the city would like to opt out of the new Clean Drinking Water Fee they must notify the Kansas Department of Revenue in writing by October 1, 2001. If they elect to opt out the city would continue to be subject to sales and compensating uses taxes. City Attorney Hanson has prepared a Memo regarding this issue and suggested that the city not opt out of the Clean Drinking Water Fee as this fee will cost less than continuing to pay sales tax. Also, it would eliminate the complications that arise when trying to determine if purchases that are made for the water system are tax exempt. Motion was made by Councilmember Bryant that the city elects to become subject to the Clean Drinking Water Fee. Motion was seconded by Councilman Ross and approved.

Council reviewed the proposed changes to the zoning ordinance and the New Flood Plain Ordinance prepared by City Attorney Hanson. Further discussion on these proposed changes and this ordinance was tabled until Hanson is present.

Council reviewed the monthly police report prepared by Officer Call.

Officer Call updated the council on the work the railroad has done along their tracks going through the city. They removed the old concrete foundation behind city hall and they leveled out the entire area. Call noted that this would make the mowing and maintenance of this area a lot easier.

Officer Call also asked if it would be possible to have gravel hauled and placed behind the police station. Utility Supervisor Kalcik indicated that if gravel is hauled in he could use the backhoe to level this area. They discussed the road that runs along the east of this property. It was explained that this is a common driveway that is owned by the adjoining property owner. Council agreed that since the public uses this driveway, the city should also gravel this if the adjoining property owners would like it done. It was suggested that the city use the excess gravel from the Grading and Asphalt Paving Project and then haul in any additional gravel needed. Utility Supervisor Kalcik will follow up on this suggestion.

Council discussed the replacement of the fence at city hall. Councilmember Deiter indicated that she has been contacted by an individual that is interested in the fence and is willing to take it down at no cost. Council discussed whether or not to replace this fence. No action was taken at this time.

Discussion was held concerning the Grading and Asphalt Project. This project includes the paving of the alley adjoining the post office and the extension of the parking lot at city hall. Councilmember Deiter indicated that owner of the post office would like the three (3) stalls adjoining the alley paved at his expense. Motion was then made by Councilmember Deiter that the city proceed with the paving of the alley that adjoins the post office, the extension of the parking lot at city hall, the hauling of the rock from the alley to the police department and the removal of the city hall fence by the individual that wants this fence. Motion was seconded by Councilmember Bryant and approved.

Utility Supervisor Kalcik inquired as to what the council wants to do with the old truck. Council agreed that sealed bids for this truck should be taken until 4:30 P.M., September 5, 2001. The bids received will be opened at the meeting on September 5, 2001. It was noted that the city reserves the right to refuse any and all bids. Council agreed that at this time they do not want to advertise this truck in the paper.

Regular session August 6, 2001 cont'd.

Utility Supervisor Kalcik has been contacted by a member of the fire department regarding fire hydrants in the city that need to be replaced. They are currently doing flow testing on all the hydrants and will compile a list of all the hydrants that are not working properly. Utility Supervisor Kalcik was asked to get a cost estimate to replace these hydrants.

Council was advised that Bartlett & West Engineers has assigned Greg Dekat to assist the city with the Lead & Copper Project. Mr. Dekat is replacing Patty Adams, as she is no longer with their company.

Utility Supervisor Kalcik updated council on the recent testing that was done for lead and copper in the city water system. There were three (3) areas tested that went over the maximum limit for copper and the city is required to retest these in the near future.

Councilman Ross mentioned the importance of keeping up on all issues concerning possible contaminants in the water system.

Motion was made by Councilmember Deiter to enter into public hearing at 6:30 P.M. to discuss the 2002 Budget. Motion was seconded by Councilman Ross and approved.

The attention of all present was called to the published notice given for this hearing. There was nobody present to question this published budget. The budget allows for a decrease in the mill levy. The current mill levy is 12.57 and the proposed mill levy is 12.11. Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that this budget be accepted as printed.

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved to adjourn this public hearing.

Utility Supervisor Kalcik reported that he is still having continuous problems with the hydro-ranger level controller on one (1) of the lift stations. This hydro-ranger controls the level in the wet well and signals the pumps to turn on. He said that it would be costly to have a representative from the company out to determine the problem and there is a 25% restocking charge to remove and return this controller. Council asked Utility Supervisor Kalcik to research other alternatives to controlling the levels in the wet wells. It was also suggested that he write a letter to the company detailing the continuous problems the city has been experiencing with these controllers and ask for their assistance with this matter.

Utility Supervisor Kalcik has presented council with information on the Mosquito Magnet. This magnet is made to eliminate mosquitoes, black flies and other insects. Each magnet keeps one (1) acre free of these insects. Council asked Kalcik to do further research on this product. It was suggested that he contact others that have purchased a magnet in order to determine how they are working.

Councilman Ross reminded Utility Supervisor Kalcik that the school lights should be set and the crosswalks painted prior to school starting on August 16, 2001. Kalcik reported that the school lights are scheduled to start on August 10, 2001 and that he would be painting the crosswalks sometime this week.

Councilman Ross brought up the condition of the sand volleyball pit and the overall condition of the park located at the end of Rice Ct. As for the volleyball pit, Utility Supervisor Kalcik will be hauling in more sand in order to improve the condition of this pit. No action was taken at this time on improvements that could be made to change the overall condition of the park.

Regular session August 6, 2001 cont'd.

Brief discussion was held concerning a dedicated city park at the south end of Madore St. This matter was tabled until the next meeting to allow the council members that are unfamiliar with the area time to go look at it.

Councilmember Deiter told Utility Supervisor Kalcik that the weeds that have grown up around the sluice gate outlet on the property to the north of Casey's General Store needs to be cut down.

Discussion was held concerning whether or not employees can earn overtime or time and a half comp time in a week in which vacation or personal time was used. There is some confusion as several members of council feel an employee must work forty (40) hours per week before this additional time is earned. This matter was tabled until City Attorney Hanson is present. Also, City Clerk Stadler was instructed to copy any city code information relating to this matter and include it with council's packets for the next meeting.

The Part Time Police Officer position was discussed briefly. The application deadline is 4:00 P.M., August 15, 2001.

Mayor Smith asked Utility Supervisor Kalcik to have some options available prior to the next meeting for improvements to the play equipment area at the park.

City Insurance Agent Ron Bolz has provided council with a bid specification list for the city automobiles. Due to an increase in automobile insurance premiums, council has decided to solicit bids for automobile insurance only. This matter was tabled until City Attorney Hanson is present to advise council on possible insurance providers.

The Board of Zoning Appeals is scheduled to meet Thursday, August 16, 2001 at 7:00 P.M. The purpose of this meeting is to hear a request received from Daniel and Connie Fischer to vary the building set back requirement on their property located at 208 Beaubain St. Utility Supervisor Kalcik was asked to attend this meeting.

Mayor Smith discussed a letter received from the Meals on Wheels advising that due to new legislation the Silver Lake Meal Site is now required to be licensed by the Kansas Department of Health & Environment.

Mayor Smith reported that the city received a letter from the Kansas Department of Transportation today regarding the speed zone issue on Highway 24. At a recent meeting the council has requested that they provide certain information regarding traffic accidents that occurred on the curve in front of Wehner's Thriftway. Mayor Smith asked that everyone including Officer Call review this letter prior to the next meeting so it can be discussed further.

Mayor Smith told council that the first meeting in September is scheduled for Wednesday, September 5, 2001, as Monday, September 3, 2001 is a holiday.

City Clerk Stadler was reminded to add the new truck to the bid solicitation sheet that was prepared by City Insurance Agent Ron Bolz.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:15 P.M. The motion was seconded by Councilmember Deiter and approved.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING AUGUST 20, 2001

The Governing Body of the City of Silver Lake met in regular session on Monday evening August 20, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Mr. Charles Thomas was present to express his concern about a matter that has been discussed at the last two (2) council meetings concerning North Madore. Mr. Thomas stated that it is his understanding that Mr. David Bahm has asked the city to repair this street or consider abandoning this street and deeding it to him. He would then take care of the necessary repairs. Mr. Thomas told council that the property that he owns on the north side of the railroad tracks are in the city limits and the road accessing his property should remain the property of the city. Mayor Smith told Mr. Thomas that they have asked Mr. Bahm to put his suggestions in writing so council could review them along with City Attorney Hanson prior to making any decisions on this issue. As of this date, Mr. Bahm has not presented the city with any information requested. Mayor Smith assured Mr. Thomas that he would be contacted prior to any action be taken. Officer Call asked Mr. Thomas if they have any trouble entering and exiting their property. Mr. Thomas indicated that at times the barber shop patrons parking on North Madore make entering and exiting his property difficult.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on August 6, 2001 be accepted.

Council discussed a bill being paid tonight to Bartlett & West Engineers for services on the Lead/Copper Project. City Clerk Stadler explained that this bill includes services for the period of June 1999 to July 27, 2001. Utility Supervisor Kalcik explained what these services included and what still needs to be done to complete this project.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilmember Deiter that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1859.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that is maturing at Silver Lake Bank on August 23, 2001. Motion was seconded by Councilmember Bryant and approved.

Council reviewed a past due water/sewer bill owed by the former tenant of rental property. Motion was made by Councilman Ross, seconded by Councilmember Bryant and approved that this bill be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

Utility Supervisor Kalcik presented a proposal to make some improvements at city park. These improvements included putting pea size gravel under the merry-go-round, swings and slide. Also, this price included adding a drainage structure and underground drainage to Chilson Road. This will prevent flooding at the park following heavy rains. Kalcik was asked to get prices for landscape timber instead of railroad ties and for pea size gravel by the ton instead of by the yard. Motion was made by Councilmember Bryant that Utility Supervisor Kalcik proceed with this project with the price not to exceed \$5,000.00. Motion was seconded by Councilman Boxberger and approved. Kalcik indicated that this project would be completed in the Fall.

Regular session August 20, 2001 cont'd.

Council was updated on the Board of Zoning Appeals that was held on August 16, 2001. The purpose of this hearing was to consider an application filed by Daniel and Connie Fischer for a variance to the building setback requirement on their property located at 208 Beaubein. This variance request was denied due to the amount of variance requested. It was noted that the applicant is planning to resubmit a revised variance request.

Councilman Kruger entered the meeting at 6:10 P.M.

Council discussed the letter received from the Kansas Department of Transportation regarding the speed zone issue on Highway 24. At a recent meeting the council had requested that they provide certain information regarding traffic accidents that have occurred on the curve in front of Wehner's Thriftway. They did provide this information but did not address several other concerns that the council had. Council discussed several sign change proposals that should be made at the recommendation of Officer Call. Also, they discussed the Kansas Department of Transportation's proposal to assist the city with a curb and guttering project in this curve area. City Clerk Stadler was instructed to work with Officer Call in preparing a response letter to the Kansas Department of Transportation regarding their proposal and the street sign changes as recommended by Officer Call.

The application deadline for the Part Time Police Officer position was August 15, 2001. There were two (2) applications received for this position. After discussion it was decided that Mayor Smith, Councilmember Deiter and Officer Call should interview these applicants prior to the next meeting. Council briefly discussed the salary for this position.

The Division of Water Resources, Kansas Department of Agriculture, has provided the city with a new model floodplain ordinance. This new ordinance incorporates certain changes made in state law in 1988. The city is now required to adopt these changes, as there has been land annexed into the city that has land located within the FEMA Floodplain. City Attorney Hanson stated the importance of remaining in compliance with this floodplain ordinance. By having an acceptable floodplain ordinance, the city remains eligible for flood insurance, a necessity for homeowners in Silver Lake that have land located in the floodplain. Hanson mentioned that the most significant change relates to the lowest floor elevation requirement. In the past the builders was able to build the lowest floor to an elevation that was at or above the flood elevation. The new ordinance requires that the lowest floor be at least one foot above the base flood elevation. Council inquired as to how many undeveloped lots in Silver Lake are located in the FEMA Floodplain. Utility Supervisor Kalcik indicated that there are approximately ten (10) lots. City Attorney Hanson recommended that this model ordinance be forwarded to the Silver Lake Planning Commission for their review and approval. Motion was then made by Councilman Ross, seconded by Councilman Boxberger and approved that this information be forwarded to the Silver Lake Planning Commission for approval.

City Attorney Hanson has also prepared two (2) proposed changes to the zoning ordinances. The first proposed change relates to adding an "O&I" Office and Institutional District to the zoning ordinance. This was prepared at the request of the Silver Lake Planning Commission as they were having some problems with trying to fit certain kinds of non-retail businesses into the zoning ordinance. The second proposed change relates to accessory buildings. This was prepared, as there have been some previous discussions concerning the extent and location of accessory buildings allowed under the current section of city code. It was agreed that these proposed change would also be presented to the Silver Lake Planning Commission for approval.

Regular session August 20, 2001 cont'd.

City Attorney Hanson also mentioned some changes that need to be made to the current off-site advertising rules and regulations. He said this information needs to be provided to the Silver Lake Planning Commission for their review.

City Insurance Agent Ron Bolz has provided council with a bid specification list for the city automobiles. At the recommendation of City Attorney Hanson this list will be sent to numerous insurance providers along with a letter asking that they consider submitting a proposal for the city automobile insurance.

Discussion was held concerning whether or not employees can earn overtime or time and a half comp time in a week in which vacation or personal time was used. City Clerk Stadler has provided council with copies of city code information that relates to this matter. City Attorney Hanson also explained that according to the Fair Labor Standards Act, employees can earn overtime or time and a half comp time only in a week in which the employee worked forty (40) hours. Council agreed to table discussion concerning this matter until employee benefits and salary increases are discussed at the end of the year.

Motion was made by Councilmember Bryant, seconded by Councilman Ross and approved that Utility Supervisor Kalcik purchase a step for the new truck with the cost not to exceed \$200.00.

Utility Supervisor Kalcik told council that a service technician from Milltronics came out to inspect the hydro-ranger level controller on Lift Station No. 1. He determined that this type of controller would not work in this lift station unless weekly maintenance is done. Kalcik mentioned the possibility of removing and returning his controller. There would be an approximate 25% restocking charge if this was done. Council asked City Attorney Hanson to write a letter to Milltronics concerning the return of this controller as it is in the better interest of the city to remove this controller and replace it with a device that would not require weekly maintenance. Utility Supervisor Kalcik mentioned that Greg Dekat with Bartlett & West Engineers is currently researching other types of level control devices that would possibly work in this lift station.

A complaint letter has been received from a resident concerning several trailers parked on the streets in Silver Lake. Officer Call explained to council some circumstances concerning this complaint. He also said that there is an ordinance that prohibits the parking of trailers on streets and he is planning on talking to the residents that are in violation of this ordinance.

Council continued discussion about the issue of North Madore. City Attorney Hanson has researched the issue of vacating a city street and the circumstances under which a street may be vacated. Council agreed that Utility Supervisor Kalcik should contact Andrews Asphalt & Construction, Inc. and ask for a proposal to add the cost of paving North Madore to the Grading and Asphalt Project which includes paving the alley adjoining the post office and extending the parking lot city hall. Also, the property owners adjoining North Madore will be asked to trim the trees blocking the "No Parking" signs so the police officers can begin enforcing the "No Parking" on this street.

Discussion was held concerning the dedicated City Park at the south end of Madore St.. Councilman Kruger has talked to the adjoining property owner about their interest in this property and they had several questions that City Attorney Hanson is going to research. City Clerk Stadler was asked to confirm that this property has been classified as a city park.

Councilmember Bryant commented that the dirt pile growing on the vacant lot that adjoins Silver Lake Animal Practice is very unsightly. No action was taken.

Regular session August 20, 2001 cont'd.

Councilmember Deiter was asked to contact the individual that is removing the fence at city hall regarding him removing this fence as soon as possible. As soon as it is removed Utility Supervisor Kalcik will be able to clean up this area.

Utility Supervisor Kalcik reported that the cost estimate to replace a fire hydrant is \$1,500.00. He said the fire department is still doing flow test on hydrants and after this is completed they will compile a list of all the hydrants that are not working properly.

Utility Supervisor Kalcik has made several contacts to other that have used a Mosquito Magnet to assist in eliminating mosquitoes. The comments about this product were good.

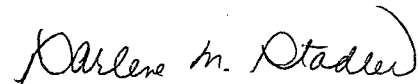
Council was informed that more sand has been hauled to the volleyball pit located at the end of Rice Ct.

Mayor Smith asked if the weeds that have grown up around the sluice gate outlet near Casey's General Store have been cut down. Councilmember Deiter indicated that they have been taken care of.

Mayor Smith reminded council that the next meeting is scheduled for Wednesday, September 5, 2001, as Monday, September 3, 2001 is a holiday. Mayor Smith and City Attorney Hanson both indicated that they would not be at this meeting.

Utility Supervisor Kalcik was instructed to have blacktop put in the grass area around the street sign near the intersection of Highway 24 and Beaubien. This will help prevent grass and weeds from growing up in this area.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:45 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION WEDNESDAY EVENING SEPTEMBER 5, 2001

The Governing Body of the City of Silver Lake met in regular session on Wednesday evening September 5, 2001 with President of Council, Jean Deiter conducting the meeting and the following Councilmembers present: David Boxberger, Nancy Bryant, Mike Kruger, Bill Ross (4) Absent: Mayor Mack Smith (1).

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that the minutes from the last regular session held on August 20, 2001 be accepted as corrected by Councilmember Bryant.

Councilman Boxberger gave the monthly financial report.

Motion was made by Councilman Boxberger that the Certificate of Deposit maturing on September 8, 2001 at Firststar Bank be transferred to Silver Lake Bank at maturity. Silver Lake Bank is currently offering a nine (9) month Certificate of Deposit at a higher interest rate than Firststar is offering. Motion was seconded by Councilmember Bryant and approved.

Councilman Kruger questioned the drainage project that has been approved for city park. Utility Supervisor Kalcik explained that the water is going to cross Hamilton Parkway and flow into an area inlet on the northeast corner of the park. From there it will flow underground to the northwest corner of the park and then empty into the road ditch on Chilson Road. Kalcik indicated that he has researched this project and feels confident that this will work. Motion was made by Councilman Kruger, seconded by Councilmember Bryant and approved that Utility Supervisor Kalcik proceed with this project.

Councilmember Deiter and Officer Call reported that they have interviewed two (2) applicants for the Part Time Police Officer position. They recommended that council hire both applicants and briefly discussed the hours that they would be working. Motion was made by Councilman Ross that Anthony Garcia and Rickie Miller be hired as Part Time Police Officers and that both be allowed to purchase a uniform with each cost not to exceed \$130.00. Motion was seconded by Councilman Kruger and approved. Officer Call told council that he would notify the applicants that they have been hired.

Motion was made by Councilmember Bryant that newly hired Part Time Police Officers Anthony Garcia and Rickie Miller be paid the Part Time Police Officer 1 rate of \$12.00. Also, that the salary of Part Time Police Officer Tracey Trammel be increased to \$12.00. Motion was seconded by Councilman Ross and approved.

At the request of council, Utility Supervisor Kalcik requested a proposal from Andrews Asphalt & Construction, Inc., for the cost of paving North Madore. The proposal they submitted was for a three (3) inch asphalt overlay. The total proposal amount is \$2,430.00. Council agreed that this street must not be abandoned as requested at a recent meeting, as this street provides access to property that is located within the city limits of Silver Lake. Therefore, the city must improve the current condition of this street. Motion was made by Councilman Ross that the bid of \$2,430.00 received from Andrews Asphalt & Construction, Inc. for repairs to North Madore be accepted. Motion was seconded by Councilman Kruger and approved. Utility Supervisor Kalcik was instructed to contact the owners of the property that may be inconvenienced when this overlay takes place. Kalcik will ask the contractor if they could give the city as much notice as possible before starting, so these owners can move out any equipment that they will need as the road will be closed for approximately 24 hours.

Officer Call reported that he has talked to one (1) of the property owners adjoining North Madore about trimming his trees that are obstructing the "No Parking" signs on this street. Call noted that he would talk to this property owner again as some limbs were trimmed but not the limbs obstructing these signs.



Regular session September 5, 2001 cont'd.

Council discussed the issue of drainage in the North Madore area. Utility Supervisor Kalcik was asked to determine if the storm sewer line in this area can be cleaned out and what the total cost to do this would be.

Council was advised that no proposals have been received from the insurance providers that were invited to bid on the city automobile insurance. One provider did indicate that they did not submit a proposal, as they are unable to insure emergency vehicles. This matter was tabled until the next meeting to see in any response is received. Officer Call indicated that he would contact other police departments to find out who their insurance providers are.

Council was advised that there were four (4) sealed bids received for the 1984 Ford truck. The highest bid was \$599.50 and it was submitted by M.D. Day. Motion was made by Councilman Ross that the bid received from Mr. Day be accepted. Motion as seconded by Councilmember Bryant and approved.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that Councilman Boxberger be appointed the voting delegate and Councilmember Bryant be appointed the alternate voting delegate to the League of Kansas Municipalities.

Officer Call gave the monthly police report.

Utility Supervisor Kalcik reported that Milltronics has agreed to allow the city to return the hydro-ranger level controller from Lift Station No. 1. They will refund the cost of this controller, although, there will be an approximate 15% restocking charge. Motion was made by Councilman Boxberger this controller be replaced with a float system as soon as possible. The total cost of this float system should not exceed \$1,500.00. Motion was seconded by Councilmember Bryant and approved.

Officer Call informed Councilmember Bryant that he has talked to the owner of the property that has an unsightly dirt pile about removing this pile. The owner indicated that he would remove this pile.

Council discussed another dirt pile on the east side of town that has weeds growing on it. These weeds exceed the weed limit in Silver Lake. Utility Supervisor Kalcik was asked to talk to the property owner about this issue.

Utility Supervisor Kalcik also mentioned that he would talk to a business owner that has numerous weeds growing behind the building.

A question was asked about whether or not the weeds growing up around the sluice gate outlet near Casey's General Stores have been cut down. Utility Supervisor Kalcik indicated that they cut down the weeds on the west side of this gate but the east side is on private property. Utility Supervisor Kalcik will talk to the property owner about cutting these weeds down.

Motion was made by Councilman Ross that Officer Call purchase new uniforms as needed with the price not to exceed \$500.00. Motion was seconded by Councilman Kruger and approved.

City Clerk Stadler and Officer Call discussed with council the letter they have been directed to write to the Kansas Department of Transportation regarding the speed limit issue on Highway 24. This letter should indicate that the city does not disagree with their proposal but they need to provide plans and cost estimates before council can make a final decision.

Regular session September 5, 2001 cont'd.

City Clerk Stadler advised that the Shawnee County Clerk has provided her information that states that the city property at the south end of Madore St. was classified as a city park in 1991. Council instructed her to provide this information to City Attorney Hanson prior to the next meeting.

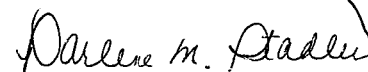
Discussion was held concerning the increase in mosquitoes over the last few weeks. Since the spray that is used is a contact spray, it was agreed that they should start spraying the entire town twice a week and around the high school prior to home football games. Also, they should use discretion and spray at a time of the day when mosquitoes are worse. Utility Supervisor Kalcik indicated that they have enough spray on hand to handle this increased spraying. Council indicated that they want to look at purchasing mosquito magnets next year.

Councilman Kruger questioned what has been done in the past to alleviate the mosquitoes around the lake area. He was advised that the city is limited in what can be done at the lake, as it is privately owned.

Don d'Augereau with the Silver Lake Fire Department was present and expressed his concern about the condition of a sidewalk in town. Utility Supervisor Kalcik was directed to follow up on this concern.

A letter has been received from Mindy Pfannenstiel expressing her appreciation for the opportunity to work for the city the last couple of years. She is interested in future summer employment with the city. Council appreciated this letter and all of Ms. Pfannenstiel's hard work this summer.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:00 P.M. The motion was seconded by Councilmember Bryant and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING SEPTEMBER 17, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening September 17, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Bill Ross (3) Absent: Jean Deiter, Mike Kruger (2).

Motion was made by Councilmember Bryant, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on September 5, 2001 be accepted.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Bill Ross (3) NAY: None. Ordinance was declared passed and was given no. 1861.

Motion was made by Councilman Ross to accept Tom Wiencek's written resignation from the Board of Zoning Appeals effective immediately. Motion was seconded by Councilmember Bryant and approved.

Mayor Smith asked council for names of residents that might be interested in filling the vacancy on the Board of Zoning Appeals. This matter was tabled until the next meeting.

Council was advised that there still have been no proposals received from the insurance providers that were invited to bid on the city automobile insurance. Officer Call has contacted several other police departments to find out who their insurance providers are. City Clerk Stadler was instructed to write these insurance providers and ask that they consider submitting a proposal for the city automobile insurance.

Mr. Greg Dekat with Bartlett & West Engineers was present to update council on the Lead/Copper Project. He explained that recent testing indicated that three (3) locations tested were over the maximum limit for copper levels. They modified the caustic soda level in the water system and re-tested at these locations. The results were received today and the copper levels no longer exceed the maximum limit. Mr. Dekat also indicated that it is time to proceed with the plans to build an addition to accommodate the caustic soda feeding system. He noted that their contract with the city is still active through the plans and specifications phase of this project. If the city would like their assistance beyond the preparation of the plans and specification, a new contract would have to be prepared. Motion was then made by Councilman Boxberger that Mr. Greg Dekat proceed with the plans and specifications for this project under the terms of the existing contract. Motion was seconded by Councilman Ross and approved.

Councilman Ross inquired as to whether or not the city has ever looked into the possibility of adding fluoride to the water system. He was informed that this issue has never been addressed. Mr. Greg Dekat said that they have information on fluoride that he will provide council to review. He indicated that there is a lot of information to consider in regards to adding fluoride to a water system.

In regards to a previous bill sent to the city by Bartlett & West Engineers, Mr. Greg Dekat indicated that this bill should be disregarded, as the services in question still have not been completed.

Council discussed with Mr. Dekat the possibility of the city entering into a continuous service agreement with Bartlett & West Engineers. This would allow the city to contact them on an as need basis if the services of an engineer are needed. Mr. Dekat will provide council with an agreement to review.

Regular session September 17, 2001 cont'd.

Utility Supervisor Kalcik reported that he is scheduled to meet with Mr. Greg Dekat and an electrician on Wednesday to discuss the float system that is going to be purchased for Lift Station No. 1.

Council discussed an issue regarding rental of the community building on graduation weekend next May.

Mr. Steve Pegram, USD #372 Superintendent, was present to follow up on a letter he sent Mayor Smith in reference to the city leasing the school district a portion of the city land adjacent to the elementary school for a practice facility. Mr. Pegram explained that some changes have been made since he sent this letter and that he would like council to defer considering this request. He explained the issues that the district facilities committee is considering that may affect their request for lease of land.

A bid has been received from Saia Construction for repairs to the sidewalk south of Casey's General Store. These repairs include removal of the existing sidewalk and elevating the new sidewalk. Motion was made by Councilman Boxberger that upon receipt of proof of workman's compensation insurance, this bid of \$900.00 received from Saia Construction be accepted. Motion was seconded by Councilmember Bryant and approved.

Council discussed with City Attorney Hanson the issue concerning the city property at the south end of Madore Street. City Clerk Stadler has determined that this property was classified as a city park in 1991. Hanson explained that the city could dispose of this property should one (1) of the adjoining property owners be interested in it. He explained this process which includes several publications and a protest period. Council agreed that this matter should be discussed with all three (3) adjoining property owners. This matter was tabled until Councilman Kruger is present as he has already made contact with one (1) of the property owners.

Motion was made by Councilman Ross that the City of Topeka be contracted to clean out the storm sewer line near North Madore. The cost to clean approximately 217 feet of line shall not exceed \$1,500.00. Motion was seconded by Councilmember Bryant and approved.

Utility Supervisor Kalcik reported that he has some miscellaneous items that he is planning on donating to the Silver Lake Lions Club Annual Auction that is scheduled for October 6, 2001.

Utility Supervisor Kalcik told council that the 1984 Ford truck has been picked up by M.D. Day. It has been deleted from the city insurance policy.

Discussion was held concerning the drainage property at city park. Utility Supervisor Kalcik reported that he has started laying the pipe for this project. He said he is also planning on replacing the tube under the road going into the ball diamond. He will then clean out the ditch that runs along Chilson Road to improve the drainage. Councilman Boxberger noted that the council should consider the drainage in this area prior too purchasing play equipment for the park.

Council authorized Officer Crow to proceed with plans to have a benefit shoot to help support the Silver Lake DARE Program. This shoot is scheduled for Saturday, October 20, 2001 at Cokeley Farms Hunting Preserves and Sporting Clays.

Council discussed the holiday flag that was purchased for the downtown area. Councilmember Deiter wanted the council's opinion on this flag prior to ordering any more. After discussion council agreed that

Regular session September 17, 2001 cont'd.

they would like Councilmember Deiter to look at other options, possibly in a color other than white or a different style.

Council approved the letter that City Clerk Stadler drafted to be sent to the Kansas Department of Transportation. This letter is in reference to the speed limit issue on Highway 24.

Councilman Ross informed council that on September 20, 2001 a new weekly newspaper called "The Ledger" will be introduced in Silver Lake. He inquired about the possibility of this paper becoming the official city newspaper. City Attorney Hanson stated that a paper must be existence for fifty-two (52) consecutive weeks before it is eligible to become an official city newspaper.

Mayor Smith asked if the new Part Time Police Officers have started work yet. Officer Crow indicated that they have ordered their uniforms but have not started working yet.

Mayor Smith asked if the property owner adjoining North Masche has been talked to about trimming his trees that are obstructing the "No Parking" signs on this street. City Clerk Stadler indicated that Officer Call was suppose to talk to this property owner. She advised that she would talk to Call about this issue.

Utility Supervisor Kalcik advised that as soon as the new float system has been installed in Lift Station No. 1, he will return the hydro-ranger level controller to Milltronics.

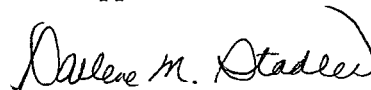
Mayor Smith asked Utility Supervisor Kalcik if he has talked to the property owner that has a large dirt pile with weeds growing on it about taking care of these weeds. Kalcik indicated that he has talked to this owner about this issue.

Council was advised that the fire department still has not provided a list of all of the fire hydrants that are not working properly. Utility Supervisor Kalcik reported that there is a group in town that is interested in painting these hydrants for a community project.

Mayor Smith told council that he has heard very positive comments about the "Avenue of American Flags" that were recently put up by the Silver Lake Lions Club. The council appreciates the Lions Club providing these flags to the community.

City Clerk Stadler told council that the Silver Lake Senior Citizens are planning an open house on November 18, 2001 to celebrate the ten (10) year anniversary of the community building being constructed. They would like the council to participate with this celebration. City Clerk Stadler was instructed to contact the senior citizens and find out how they want the city to participate.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:15 P.M. The motion was seconded by Councilman Ross and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING OCTOBER 1, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 1, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Jean Deiter, Mike Kruger, Bill Ross (4) Absent: Nancy Bryant (1).

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on September 17, 2001 be approved.

Councilman Boxberger gave the monthly financial report.

Council discussed the vacancy on the Board of Zoning Appeals. Mayor Smith said that he would find out if any of the Silver Lake Planning Commission members would be interested in filling this vacancy.

The city received a price quote from Peoples/Commercial Insurance Services for the city automobile insurance. Council compared this quote to the current rate being paid and it was less expensive but the yearly premium refund received from the current provider would need to be taken into consideration. After discussion council agreed to have this provider present another price quote in March of next year as the current policy renews on April 1, 2002.

Council reviewed the Facility Use Agreement received from Meals on Wheels, Inc. This agreement allows them to use the community building for the Senior Nutrition Program. Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that this agreement be accepted as corrected by City Attorney Hanson.

Council discussed with City Attorney Hanson the issue concerning the city property at the south end of Madore Street. The city is interested in disposing of this property should one (1) of the adjoining property owners be interested in it. At the recommendation of City Attorney Hanson, City Clerk Stadler was instructed to notify all three (3) adjoining property owners of the city's interest in disposing of this property. They should contact the city prior to the next meeting if they are interested in this property.

Motion was made by Councilman Ross to accept the rate increase in renewal premiums for health insurance provided by Blue Cross and Blue Shield. Motion was seconded by Councilman Kruger and approved.

Officer Call gave the monthly police report.

Officer Call updated council on the hot dog roast that the Silver Lake Police Department sponsors every year. He noted that it has been scheduled for 5:00 P.M., October 31, 2001. He will be accepting donations for this event.

Mayor Smith asked if the new Part Time Police Officers have started working. Officer Call indicated that they are still waiting on their uniforms to come in and that one (1) of the officers has patrolled with him twice.

Mayor Smith inquired about how the drainage project at city park is progressing. Utility Supervisor Kalcik said they are waiting for the concrete work to be completed.

Regular session October 1, 2001 cont'd.

Mayor Smith reported that he has met with Brian Loy with CAS Construction about a crack in the concrete at the existing wet well. Mr. Loy indicated that they would monitor this crack and make repairs as necessary.

Motion was made by Councilman Ross to regretfully accept the resignation received from Assistant City Clerk Barbara Stover effective immediately. Motion was seconded by Councilmember Deiter and approved.

City Attorney Hanson advised council that a local business owner has contacted City Clerk Stadler about his business being tax exempt. Hanson explained that until this business owner is able to provide a state tax exemption certificate from the Kansas Department of Revenue, the city has to continue charging sales tax. He explained the procedures that this owner has to follow in order to obtain a sales tax exemption certificate.

Council discussed some possible security measures that should be taken at city hall.

Councilman Ross commented on the information included in the packets regarding adding fluoride to the water system. No action was taken.

Councilman Ross reminded council that the annual Red Ribbon Walk has been scheduled for October 26, 2001. He noted that they are all welcome to participate in this walk against drugs in our community.

Utility Supervisor Kalcik reported that he is still following the increased mosquito spraying schedule. Mayor Smith asked Kalcik to provide U.S.D. #372 Superintendent Steve Pegram with the information that he has on mosquito magnets. Mr. Pegram has expressed interest in the mosquito magnets that the city is considering purchasing next year.

Councilman Kruger was updated on the matter discussed with Mr. Pegram at the last meeting regarding some changes being considered by the district facilities committee.

Councilman Kruger brought up the drainage problem at the city park. He said this problem needs to be taken into consideration before investing in any play equipment for this park.

Discussion was held concerning the lights at the tennis court not working properly. Utility Supervisor Kalcik said the bulbs for these lights are very expensive and that he is unable to install them, as the lights are very high. He was instructed to purchase new bulbs and have them installed as soon as possible. It was also suggested that he contact the school district about possibly obtaining the lights they took down at the football field.

Councilmember Deiter advised that LaRita Neeley and Wanda Wonnell are donating perennials to the city to be planted around the "Welcome to Silver Lake" signs. The Grove Harvest Grange Ladies have volunteered to plant these perennials.

Motion was made by Councilman Ross, seconded by Councilmember Deiter and approved that council adjourns into executive session at 6:40 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:05 P.M. City Attorney Hanson was present during this executive session.

Regular session October 1, 2001 cont'd.

The regular session resumed at 7:05 P.M.

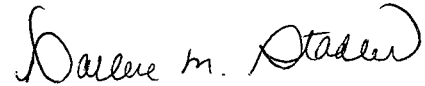
Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that council adjourns into executive session at 7:05 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:25 P.M. Utility Supervisor Kalcik was present during this executive session.

The regular session resumed at 7:25 P.M.

Motion was made by Councilman Kruger, seconded by Councilmember Deiter and approved that council adjourns into executive session at 7:25 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:45 P.M.

The regular session resumed at 7:45 P.M.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 7:45 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING OCTOBER 15, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening October 15, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Mr. Greg Dekat with Bartlett & West Engineers was present to update council on the Lead/Copper Project. He told council that Nemaha Valley is currently doing a pilot study in which a chemical called Klenphos is used to control the copper levels. He said that this chemical has been very successful with controlling the levels of copper. He noted that it is less expensive than caustic soda and aqua mag, the chemicals the city are currently using to control the copper levels. Mr. Dekat told council that he would like the council to consider testing Klenphos in the water system for ninety (90) days. This would require two (2) barrels of chemical. The total costs to conduct this test would be approximately \$900.00. Motion was made by Councilman Ross that Klenphos chemical be tested in the water system for approximately ninety (90) days with the total costs not to exceed \$900.00. Motion was seconded by Councilmember Bryant and approved.

Mr. Dekat asked if council reviewed the information he provided them regarding adding fluoride to the water system. Council indicated that they have reviewed this information and no action was taken.

Mr. Dekat presented City Attorney Hanson with a draft continuous service agreement with Bartlett & West Engineers. Hanson will review this service agreement prior to council taking any action on this issue.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that the minutes from the last regular session held on October 1, 2001 be accepted.

Mayor Smith regretfully announced the death of former Assistant City Clerk Barbara Stover. He said that a memorial fund has been established at Silver Lake Bank. After discussing this issue with City Attorney Hanson, motion was made by Councilman Boxberger that \$1,000.00 be contributed to the memorial fund established at Silver Lake Bank in memory of Barbara Stover. Motion was seconded by Councilman Kruger and unanimously approved.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1863.

Council discussed with City Attorney Hanson the issue concerning the city property at the south end of Madore Street. He was advised that all three (3) adjoining property owners are interested in this property. Since there is more than one (1) person interested in this property, the city should proceed with accepting sealed bids for this property. City Attorney Hanson advised that he would send letters to the three (3) adjoining property owners advising of the process they will need to follow in order to bid on this property. The deadline for submittal of the bids will be December 3, 2001.

Utility Supervisor Kalcik reported that CAS Construction has started making the repairs to the concrete around the existing wet well. As soon as the weather permits they will pour the new concrete.

Regular session October 15, 2001 cont'd.

Officer Crow updated council on a meeting he attend regarding the proper method to handle anthrax related calls.

Motion was made by Councilman Ross that Utility Supervisor Kalcik and Utility Assistant Taylor be allowed to purchase new winter wear with the total costs not to exceed \$200.00 each. Motion was seconded by Councilman Kruger and approved. Council agreed that they would like names patches put on the coats so they can be identified as city employees.

Council reviewed the minutes from the Silver Lake Planning Commission meeting held on October 8, 2001.

Discussion was held concerning constructing more parking stalls at the City Park. Council tried to determine whether this can be done without having to move the horseshoe pits. A resident has advised that he could locate some street millings to use for the parking lot should the city decide to proceed with the project.

Council was advised that the school district is planning on erecting a scoreboard at the City Park. They are now trying to determine where this scoreboard should be erected. Utility Supervisor Kalcik will meet with them regarding this scoreboard and assist them in finding a suitable location for it. Councilman Boxberger inquired as to whether or not the Silver Lake Lions Club has been made aware of the upcoming improvements at the park. Councilman Ross will update the Lions Club on the upcoming projects. Council also asked Mr. Ross to advise the school district that the city wants to work with them on upcoming projects at the park.

A letter has been received from Mr. Eldon Roberson regarding the parcel of land the city constructed the new lift station on. City Attorney Hanson will research this matter so the council can respond to Mr. Roberson's letter.

Utility Supervisor Kalcik was asked to follow up on a recent complaint about weeds growing on a dirt pile on the east side of town. If the weeds have not been removed, Kalcik was directed to talk to the property owner again.

Councilman Kruger asked Utility Supervisor Kalcik if he knows when Andrews Asphalt & Construction, Inc. will be completing the paving projects in town. Kalcik indicated that he has not heard from them but he will call them tomorrow and asked when these projects will be completed.

Councilman Kruger told council that there are numerous street lights in town that have trees blocking the light. He inquired as to whether or not KPL ever trims these trees around the lights. Utility Supervisor Kalcik indicated that KPL has done this in the past but it is not part of their normal routine. Also discussed was the numerous trees in town that are hanging in the roadway or are blocking traffic signs. Council agreed that a "Spring Cleanup" should be scheduled next year. The council will then make the residents aware that they are responsible for the trees on their property that are obstructing the street lights and traffic signs and that are hanging in the roadway. Council discussed ways that these tree limbs could be disposed of. Utility Supervisor Kalcik was asked to contact local trash companies about this issue. Council also asked City Clerk Stadler to have a copy of the tree ordinance in their packets for the next meeting.

City Attorney Hanson questioned whether or not the city has ever taken bids for trash service in Silver Lake. Council indicated that this has never been done. Hanson said he would research this issue so council can consider this option.

Regular session October 15, 2001 cont'd.

Councilmember Deiter reminded council that the annual hotdog roast will be held on October 31, 2001 at 5:00 P.M.

Councilman Ross reminded council that the annual Red Ribbon Walk is scheduled for October 26, 2001 at 2:15 P.M.

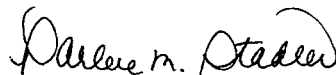
Discussion was held concerning the water department. Council agreed that some changes must be made in regards to the current position responsibilities. Council discussed these current responsibilities with Utility Supervisor Kalcik and Utility Assistant Taylor. They would like the responsibilities of these two (2) positions to become equal. Utility Supervisor Kalcik would be responsible for water/sewer utilities and Utility Assistant Taylor would be responsible for the building/grounds maintenance. It was recommended that the salary of Utility Assistant Taylor be raised due to the increase in his position responsibilities. Motion was then made by Councilmember Deiter that the title of Ron Taylor be changed to Building/Grounds Superintendent and that his annual salary be increased to \$28,020.00 effective immediately. Motion was seconded by Councilman Ross and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1864. Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that the title of Russell Kalcik be changed to Utility Superintendent effective immediately. Motion was made by Councilman Boxberger to approve Mayor Smith's appointment of Councilman Kruger as the immediate supervisor of Utility Superintendent Kalcik and Building/Grounds Superintendent Taylor effective immediately. Motion was seconded by Councilman Ross and approved.

Councilman Kruger asked Utility Superintendent Kalcik to make sure that the asphalt project at city hall is done in such a manner that water will not drain in the direction of the adjoining property owner.

Motion was made by Councilman Ross, seconded by Councilman Kruger and approved that council adjourns into executive session at 7:30 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 7:50 P.M.

The regular session resumed at 7:50 P.M.

With no further business to come before the council, Councilman Boxberger moved to adjourn the meeting at 7:50 P.M. The motion was seconded by Councilman Kruger and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 5, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 5, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) Absent: None.

Mayor Smith told council that in reference to the deadline for submittal of bids for the city property on Madore St., the date has been changed to December 3, 2001 at the request of City Attorney Hanson. The minutes from the meeting of October 15, 2001 will indicate this change.

Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that the minutes from the last regular session held on October 15, 2001 be accepted with the following change being made: Discussion was held concerning constructing more parking stalls at the City Park. Council tried to determine whether this can be done without having to move the horseshoe pits.

Councilman Boxberger gave the monthly financial report.

Motion was made by Councilman Boxberger to renew the Certificate of Deposit that is maturing at Silver Lake Bank on November 20, 2001. Motion was seconded by Councilman Ross and approved. Councilman Boxberger discussed an article in the Kansas Government Journal regarding certificates of deposit issued by Firststar Bank.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilmember Bryant that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1865.

Council discussed the issue concerning the city property at the south end of Madore Street. City Attorney Hanson reported that the three (3) adjoining property owners have been notified that the city is interested in disposing of this property. All three (3) owners have expressed interest in acquiring this property. The city will accept sealed bids for this property until December 3, 2001. The city will then sell this property to the highest bidder. Councilman Ross expressed concern that the title for this property will be delivered by Quitclaim Deed. City Attorney Hanson explained why he choose this type of deed and mentioned other options should the city want to proceed with another type of deed. Further discussion concerning this issue will be held following bid letting on December 3, 2001.

Mayor Smith reported that the Silver Lake Senior Citizens have scheduled the Community Building Open House for November 18, 2001 at 2:00 P.M. The council agreed to pay for one half of the cost of the refreshments, which will be provided by the senior citizens. Mayor Smith, Councilman Ross and Councilmember Bryant have all agreed to assist with serving the refreshments for this open house.

Utility Superintendent Kalcik has provided council with a cost comparison for chemicals used to control the copper levels in the water system. Following the ninety (90) day test using Klenphos, council will consider this comparison prior to making a decision as to what chemical should be used and which chemical is more economical.

Brief discussion was held concerning the monthly police report prepared by Officer Call. Councilmember Deiter updated council on the work status of the new part time police officers.

Regular session November 5, 2001 cont'd.

Motion was made by Councilmember Bryant, seconded by Councilman Kruger and approved that Deloris Bell be hired as the Part Time Assistant Clerk retroactive to October 23, 2001.

Motion was made by Councilmember Deiter that the salary of Part Time Assistant Clerk Deloris Bell be set at \$9.00 per hour retroactive to October 23, 2001. Motion was seconded by Councilman Kruger and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger, Bill Ross (5) NAY: None. Ordinance was declared passed and was given no. 1866.

Utility Superintendent Kalcik reported that he has contacted Sunflower Sanitation regarding what the cost would be for the city to use roll-off containers for the Spring Cleanup Project next Spring. He said it would be approximately \$425.00 per container. He was asked to get prices from other trash companies sometime before next Spring. Council also discussed the options to disposing of the tree limbs and whether or not volunteers would be needed to assist some residents. Council reviewed the current tree ordinance that was included in the packets. Further discussion concerning this issue will be held at a future meeting.

Utility Superintendent Kalcik told council that he has completed the drainage project at the City Park.

Council was advised that the new float systems have been installed in Lift Station No. 1 and Lift Station No. 2. He has returned the hydro-ranger level controllers to Milltronics.

Council signed the new signature letter for Silver Lake Bank. This letter advises them who is allowed to transfer funds and issue checks on behalf of the city.

Discussion was held concerning the letter received from Mr. Eldon Roberson regarding the parcel of land the city constructed the new lift station on. City Attorney Hanson indicated that he would call Mr. Roberson regarding this issue.

City Attorney Hanson has reviewed the continuous service agreement that has been presented by Bartlett & West Engineers. Hanson explained the process for assignment of tasks as written in this contract. This process has two (2) options. Under option "A" they will be allowed to start the process only after receiving written approval of their scope and fee estimate. Under option "B" they can proceed after receiving written or oral request and the fees will be computed by the hours and reimbursable items expended, based on the schedule provided. Hanson recommended that this agreement be approved allowing for both options with an attached addendum stating who is authorized to request engineering services. The council can then choose which option to use depending on the project involved. This contract states that in no event shall the amount of their services exceed \$3,000.00 unless approved by council. Motion was then made by Councilman Ross that this contract be approved as written and that an addendum be attached stating that Mayor Mack Smith, City Clerk Darlene Stadler, Utility Superintendent Russell Kalcik and Building/Grounds Superintendent Ron Taylor are authorized to request engineering services. Motion was seconded by Councilman Boxberger and unanimously approved.

The city has received the city share of the soybean crop that was recently sold at Cargill Elevator. Council was advised that the money from this crop is deposited into the General Fund.

Councilman Ross told council that he recently obtained a handbook for public playground safety. This handbook discusses the importance of having safe playground equipment and equipment inspections on a

Regular session November 5, 2001 cont'd.

regular basis. This book will be given to Building/Grounds Superintendent Taylor to use for future reference.

Discussion was held regarding whether or not there are public grants available to assist municipalities with constructing new playground equipment. In the latest issue of the Kansas Government Journal there were several communities highlighted that received matching grants from Kansas Wildlife and Parks for their new playground equipment. Mayor Smith indicated that he would contact Kansas Wildlife and Parks regarding any grants they have available.

Councilmember Deiter discussed with council the police coverage for the upcoming holiday weekend. She was directed to discuss this matter with Officer Call.

Councilmember Deiter exited the meeting at 6:50 P.M.

Councilman Boxberger asked Utility Superintendent Kalcik if the school has contacted him about erecting a scoreboard at the City Park. Kalcik indicated that they have not contacted him regarding this issue. Council agreed that if they do decide to proceed with the scoreboard, the city is willing to run the electricity to this board.

Discussion was held concerning constructing more parking stalls at the City Park. Council is trying to determine whether or not this can be done without having to move the horseshoe pits. They discussed other parking options, which included running a drainage tube along the east side of Chilson Road allowing for more parking in this area. No action was taken.

Mayor Smith reported that the hot dog roast that the Silver Lake Police Department had for the area children on Halloween was well attended. Smith commended Silver Lake Senior Citizens, Chief Randall Call, Officer Crow, Building/Grounds Superintendent Taylor and all others that assisted for all their hard work in making this event a success. Mayor Smith recommended that in the future the notice regarding this hot dog roast be provided to the children more than one (1) day in advance.

Mayor Smith asked Utility Superintendent Kalcik if the weeds have been removed from the dirt pile on the east side of town. Kalcik said he would follow up on this issue.

Utility Superintendent Kalcik told council that he contacted Andrews Asphalt & Construction to inquire about when they will be completing the paving projects in town. They were not able to give him an exact start date but did indicate that it is on their schedule.

Mayor Smith told council that in a recent issue of The Ledger, Virginia McDougal thanked council for recognizing the twenty-five (25) years she delivered the Topeka Capital-Journal in Silver Lake. In June the council presented her with a plaque proclaiming Monday, June 18, 2001 as "Virginia McDougal Day".

Mayor Smith presented council with a copy of the job description that Ron Taylor drafted for the Building/Grounds Superintendent position.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 7:10 P.M. The motion was seconded by Councilman Boxberger and approved.

Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING NOVEMBER 19, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening November 19, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) Absent: Bill Ross (1).

Motion was made by Councilman Boxberger, seconded by Councilman Kruger and approved that the minutes from the last regular session held on November 5, 2001 be accepted with the following change being made: In June the council presented her with a plaque proclaiming Monday, June 18, 2001 as "Virginia McDougal Day".

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Kruger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Mike Kruger (4) NAY: None. Ordinance was declared passed and was given no. 1867.

Council reviewed a written request from Shawnee County Parks & Recreation to use the community building for several upcoming programs. They would like use of the building on Monday and Thursday evenings for dance and aerobic classes, on Wednesday afternoons and evenings for yoga and cheerleading classes and on Saturday, March 2, 2002 for a CPR class. Motion was made by Councilmember Bryant, seconded by Councilman Kruger and approved that this request be accepted if there are no conflicts with already scheduled uses of the building.

A letter has been received from Cheryl Hendrixson, with the Kansas Department of Transportation regarding a recent meeting she had with Officer Call. This meeting was in reference to the speed zone issue on Highway 24 and their proposed Curb and Guttering Project from Walnut St. west approximately 650 feet. This matter was tabled until Officer Call is present.

An application for a license to sell Cereal Malt Beverage has been received from Patty A. Tremblay. Ms. Tremblay is in the process of opening a barbecue restaurant on Railroad Ave. Motion was made by Councilman Boxberger that this application be approved for the 2002 calendar year. Motion was seconded by Councilmember Deiter and approved.

A resident near the intersection of Walnut and Aquarius has expressed his concern about a drainage problem near that intersection. Utility Superintendent Kalcik recommended that this street be overlaid with a crown in order to divert the water to the curb. Mayor Smith asked Councilman Kruger to work with Utility Superintendent Kalcik on this problem as council would like it taken care of as soon as possible.

A letter has been received from the Kansas Department of Health & Environment regarding lead and copper monitoring. The city has completed three (3) consecutive monitoring periods without exceeding the lead or copper action levels. Therefore, the lead and copper monitoring requirements for the city system will be reduced to one (1) round of sampling every three (3) years. The next monitoring period for Silver Lake will be during the months of June through September, beginning June 1, 2004.

Utility Superintendent Kalcik reported that a boy scout group volunteered to paint the fire hydrants in Silver Lake this past weekend. Mayor Smith asked Kalcik to find out the name of the boy scout leader so he can send them a thank you letter.

Regular session November 19, 2001 cont'd.

Council briefly discussed a notice the city received regarding Galaxy Telecom, L.P. filing bankruptcy. This action will not affect the current service they are providing. Further discussion was tabled until City Attorney Hanson is present.

Mayor Smith reported the Community Building Open House that the Silver Lake Senior Citizens hosted on November 18, 2001 went well.

Council was advised that several senior citizens would be at the next meeting to discuss with council and City Attorney Hanson whether or not they should remain incorporated.

Mayor Smith commented on the nice article that was in The Ledger regarding the annual hot dog roast that the Silver Lake Police Department had for the area children on Halloween.

Mayor Smith has researched possible grants available through Kansas Wildlife and Parks to assist municipalities with constructing new playground equipment at city parks. He briefly explained that there are several matching fund grants available. No action was taken at this time.

Building/Grounds Superintendent Taylor recently obtained a bid from Ed Bozarth Chevrolet for repainting the hood of the 1984 Chevy truck. Council would like him to obtain a couple of more bids prior to taking action on this matter.

A letter has been received from the YWCA requesting that the city inspect the Silver Lake Grade School to determine if any city building code violations exist. An inspection is required in order for them to obtain a license for an after school care program. City Attorney Hanson responded to this request and advised that the city has no provisions for inspection of an existing building for code compliance. Therefore, the city declined their request for an inspection. He did note that the property is properly zoned and that there have been no violations noted concerning the school property's use or its condition.

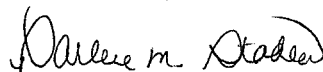
The city has received a reimbursement check from the school district for their share of the cost to teach 5<sup>th</sup> and 6<sup>th</sup> grade D.A.R.E. this school year.

Mayor Smith told Utility Superintendent Kalcik that he needs to provide council with a job description for his position.

Council approved a letter that will be sent to Eldon Roberson in response to a letter that he sent the city regarding the parcel of land he gave to the city, so a new lift station could be constructed on it.

Councilman Kruger told council that he would not be able to attend the December 3, 2001 meeting. Due to other activities on that night, council decided to begin the meeting at 4:30 P.M.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 6:00 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk



REGULAR SESSION MONDAY EVENING DECEMBER 3, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 3, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilmember Deiter, seconded by Councilmember Bryant and approved that the minutes from the last regular session held on November 19, 2001 be approved with the following changes being made 1) Utility Superintendent Kalcik recommended that this street be overlaid with a crown in order to divert the water to the curb 2) Council would like him to obtain a couple of more bids prior to taking action on this matter.

Councilman Boxberger gave the monthly financial report.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilman Ross and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1868.

Mr. Elwyn Miller with the Silver Lake Senior Citizens was present to inform council that they are looking into dissolving their corporation. The council advised that they have no objections to them dissolving this corporation and that it would not affect their contracts with the city. City Attorney Hanson explained to Mr. Miller several aspects of this issue that the senior citizens should consider prior to proceeding any further.

Building/Grounds Superintendent Taylor presented council with prices for repainting the hood of the 1994 Chevy truck. The prices were received as follows: Ed Bozarth Chevrolet - \$430.30, College Body Shop - \$439.20, Walt's Auto Body Carstar - \$766.82. He noted that the bid from Walt's Auto Body Carstar included more extensive repairs than the other bids included. Motion was made by Councilman Boxberger, seconded by Councilmember Deiter and approved that the bid of \$430.30 received from Ed Bozarth Chevrolet be accepted.

Motion was made by Councilman Ross to accept the cereal malt beverage applications received from the Corner Bar, Wehner's Thriftway, Silver Lake 66 and Casey's General Store. Motion was seconded by Councilmember Bryant and approved.

Council discussed the letters recently received from the Kansas Department of Transportation regarding the Road Safety Audit and a proposed Curb and Guttering Project on Highway 24 from Walnut St. west approximately 650 feet. Officer Call told council that he met with Cheryl Hendrixson with KDOT regarding their proposed Curb and Guttering Project and he feels the council should research their proposal further. It was suggested that this proposal be presented to residents and local business owners for their comments and concerns prior to making any further decisions. City Clerk Stadler was instructed to write Ms. Hendrixson and request a diagram for this project showing the exact location for the proposed curb and guttering. Also, any exact cost estimates that they could provide would be helpful.

Officer Call gave the monthly police report.

Officer Call discussed with council police coverage for the upcoming holidays.

Regular session December 3, 2001 cont'd.

Officer Call also told council that he would like them to consider equipping the 1997 patrol car with a cellular phone and a set of stop sticks. He said he has been driving this patrol car more often due to an increase in part time officers that drive the 2000 patrol car. Motion was made by Councilmember Bryant, seconded by Councilmember Deiter and approved that a cellular phone and a set of stop sticks be purchased for the 1997 patrol car.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that within the next sixty (60) days, Officer Call be allowed to purchase snow tires on rims as needed for the patrol cars. Call noted that both patrol cars would need new tires after the first of the year.

Utility Superintendent Kalcik reported that Andrews Asphalt & Construction has started the paving project in town. He noted that they should be completed in a couple of days.

Councilman Boxberger exited the meeting at 5:15 P.M.

Building/Grounds Superintendent Taylor presented a proposal received from Carney Construction, Inc. to replace the guttering on the south side of city hall. The total cost for this proposal is \$1,240.00. Taylor recommended that the downspout for the new guttering run down the west side of the building. He would then bury the tube and direct the water to an existing drainage tube. Motion was made by Councilman Ross that the proposal from Carney Construction, Inc. be accepted and that the guttering and down spot be installed as presented by Building/Grounds Superintendent Taylor. Motion was seconded by Councilmember Deiter and approved.

Councilman Ross discussed a recent letter sent to the YWCA regarding their request that the city inspect the Silver Lake Grade School to determine if any city building code violations exist. The city has denied this request, as there are no city code provisions for inspection of existing buildings for code compliance. Councilman Ross has been in contact with the YWCA regarding this matter and suggested that the city provide them with another reply. Councilman Ross was asked to provide City Attorney Hanson the name and phone number of the individual at the YWCA that he should contact about this issue.

Mayor Smith reminded Utility Superintendent Kalcik that he needs the name of the boy scout leader that organized the group of scouts that painted the fire hydrants in Silver Lake.

Mayor Smith also thanked Utility Superintendent Kalcik for providing council with the job description for his position.

Mayor Smith reported that he recently observed the Silver Lake Municipal Court in session and is very pleased with the job performance of Judge Karen Wittman.

A letter has been received from Kansas Gas Service advising that they have installed a Cathodic Protection System grounded on some property west of Silver Lake. The purpose of this system is to reduce or eliminate the corrosive activity taking place on existing KGS natural gas pipe lines serving the area of Silver Lake.

A letter has been received from the Department of Agriculture regarding some changes that have been made at the state's National Flood Insurance Office. They provided a Floodplain Management Newsletter that highlights these changes and provides other useful information.

Regular session December 3, 2001 cont'd.

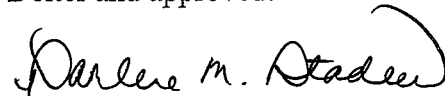
Council has received information from Blue Cross & Blue Shield regarding a special meeting for policy holders to consider and vote on the acquisition of all of their stock by Anthem Insurance Companies, Inc. Further discussion was tabled to allow council and City Attorney Hanson time to research this matter.

Mayor Smith opened the two (2) sealed bids that were received for the city property at the south end of Madore Street. The bids were received as follows: Kathy Bayless - \$200.00, Edgar & Leah Shaw - \$201.99. City Attorney Hanson explained that prior to awarding this bid, the city must publish a Notice of Proposed Sale of Park Land in the official city newspaper for two (2) consecutive weeks. If there is no protest received within thirty (30) days of the last publication date, the city will award this bid.

Council was advised that Councilman Kruger would not be able to attend the December 17, 2001 meeting.

Mayor Smith advised that he would not be able to attend the January 7, 2002 meeting.

With no further business to come before the council, Councilmember Bryant moved to adjourn the meeting at 5:35 P.M. The motion was seconded by Councilmember Deiter and approved.



Darlene M. Stadler,  
City Clerk

REGULAR SESSION MONDAY EVENING DECEMBER 17, 2001

The Governing Body of the City of Silver Lake met in regular session at city hall on Monday evening December 17, 2001 with Mayor Mack Smith and the following Councilmembers present: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) Absent: Mike Kruger (1).

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that the minutes from the last regular session held on December 3, 2001 be approved following two (2) grammatical corrections being made.

Claim voucher was submitted to the council for the appropriation. An ordinance entitled "An ordinance appropriating money to pay certain claims" was introduced and read at length. Motion was made by Councilmember Deiter and seconded by Councilman Boxberger that said ordinance be accepted as read and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1869.

Council reviewed a past due water/sewer bill owed by the former tenant of rental property. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that this bill be forwarded to the property owner as the city has allowed sufficient time for this former tenant to pay.

Mayor Smith opened the bid received for the \$128,994.36 Certificate of Deposit that matures at Silver Lake Bank on December 22, 2001. The bid received from Silver Lake Bank was as follows: six (6) months – 2.09%, seven (7) months special – 2.98%, twelve (12) months – 2.48%. Motion was made by Councilman Boxberger, seconded by Councilman Ross and approved that the seven (7) month bid received from Silver Lake Bank be accepted.

Motion was made by Councilmember Bryant to accept the written resignation from the Silver Lake Housing Authority Board received from Lila Gaddis. Motion was seconded by Councilman Ross and approved.

Motion was made by Councilman Boxberger that the recommendation from Mayor Smith that Councilman Ross be appointed to fill the vacancy on the Silver Lake Housing Authority Board be accepted. Motion was seconded by Councilmember Bryant and approved.

Council reviewed the one (1) year proposal received from The BCC Group, L.L.C. for audit and budget services for 2002. This proposal includes an approximate 3% increase in fees. It also includes a separate engagement letter for the services they provide that does not involve the audit or budget. Motion was made by Councilman Ross, seconded by Councilman Boxberger and approved that this proposal including the separate engagement letter be accepted.

Building/Grounds Superintendent Taylor and Utility Superintendent Kalcik have prepared a priority list of improvements that they recommend be made at the city park. The council would like to apply for a grant available through Kansas Wildlife and Parks for park improvements. Mayor Smith will continue to research the grant requirements.

Motion was made by Councilmember Deiter, seconded by Councilman Ross and approved that Utility Superintendent Kalcik purchase a chlorine injector kit for well no. 5 with the price not to exceed \$1,375.00.

Building/Grounds Superintendent Taylor reported that the hood of the 1994 Chevy truck has been repainted.

Regular session December 17, 2001 cont'd.

Building/Grounds Superintendent Taylor also reported that Carney Construction, Inc. is scheduled to replace the guttering on the south side of city hall sometime in January.

Officer Call reported that they would be ordering snow tires for the patrol car tomorrow.

Officer Crow presented council with a list of materials needed for 6<sup>th</sup> Grade D.A.R.E. He explained that the 6<sup>th</sup> Grade lessons are just about finished and that he just started the 5<sup>th</sup> Grade D.A.R.E. lessons in December. The merchandise needed is for the 6<sup>th</sup> Grade D.A.R.E. Graduation, which is scheduled for January 8<sup>th</sup>, 2002. Motion was made by Councilmember Deiter that Officer Crow be allowed to purchase these materials at a cost of \$492.25. Motion was seconded by Councilmember Bryant and approved. Council was reminded that the school district does provide a portion of the funding for the D.A.R.E. Program.

A letter has been received from the Kansas Department of Revenue explaining the Clean Drinking Water Fee that becomes effective on January 1, 2002. The City of Silver Lake recently elected to be subject to this fee in exchange for an exemption from the sales and compensating use tax for water department purchases.

Councilmember Bryant asked if it is legal to burn within the city limits of Silver Lake. She was informed that it is legal as long as they have a permit and they abide by the rules and regulations noted on the permit.

Council was advised that the Notice of Proposed Sale of Park Land for the city property at the south end of Madore Street would be published in the next two (2) issues of the St. Marys Star. City Clerk Stadler advised that there have been no comments received regarding this matter.

Councilman Ross commented on the tenant responsible for the past due water/sewer bill discussed earlier in the meeting. He expressed his concern about the continuous problem with this individual. City Clerk Stadler advised that this individual no longer resides within the city limits of Silver Lake.

Mayor Smith asked City Attorney Hanson if he has been in contact with the YWCA regarding the grade school inspection issue. Hanson indicated that he has made contact with them and they are satisfied with the letter he sent to them regarding this issue.

Mayor Smith has been contacted by USD #372 Superintendent Pegram regarding the school district wanting a community access channel in Silver Lake. This matter will be discussed with Galaxy Cablevision prior to renewing their franchise agreement in September 2002. Mayor Smith mentioned some other complaints he has received concerning the cable service.

Motion was made by Councilman Boxberger, seconded by Councilmember Bryant and approved that council adjourns into executive session at 6:05 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:25 P.M.

The regular session resumed at 6:25 P.M.

Motion was made by Councilmember Deiter, seconded by Councilman Boxberger and approved that council adjourns into executive session at 6:25 P.M. to discuss matters relating to personnel. The regular session was scheduled to resume at 6:35 P.M.

Regular session December 17, 2001 cont'd.

The regular session resumed at 6:35 P.M.

Motion was made by Councilman Boxberger that the following full time employees receive a 5% salary increase effective January 1, 2002: City Clerk Darlene Stadler, Chief of Police Randall Call, Police Officer Kent Crow, Utility Superintendent Russell Kalcik and Building/Grounds Superintendent Ron Taylor. Also, that Judge Karen Wittman receive a \$10.00 per month salary increase and Assistant Part Time Clerk Deloris Bell and Part Time Light Custodian Monica Juedes-Essman receive a 5% salary increase effective January 1, 2002. Motion was seconded by Councilman Ross and was then placed on final passage by roll call of the following vote: AYE: David Boxberger, Nancy Bryant, Jean Deiter, Bill Ross (4) NAY: None. Ordinance was declared passed and was given no. 1870.

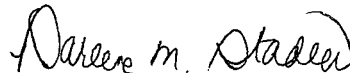
Motion was made by Councilman Boxberger that all full time employees receive a year end bonus in the amount of \$300.00 and the following part time employees receive a year end bonus of \$100.00: Assistant Part Time Clerk Deloris Bell, Part Time Police Officer Bradley Snyder, Part Time Police Officer Tracey Trammel, City Judge Karen Wittman and Part Time Light Custodian Monica Juedes- Essman. Motion was seconded by Councilmember Bryant and approved.

Mayor Smith reminded council that he would not be able to attend the next meeting. Due to several other scheduling conflicts, the next meeting will be held on January 9, 2002 at 4:30 P.M.

After discussion concerning the upcoming holiday, council agreed that all city offices would be closed on Monday, December 24, 2001.

The meeting recessed at 6:40 P.M. so council and employees could participate in a potluck supper.

With no further business to come before the council, Councilmember Deiter moved to adjourn the meeting at 7:45 P.M. The motion was seconded by Councilman Boxberger and approved.



Darlene M. Stadler,  
City Clerk